

**CITY OF YORK COUNCIL
SUMMONS**

All Councillors, relevant Council Officers and other interested parties and residents are formally invited to attend a Remote meeting of the **City of York Council** to consider the business contained in this agenda on the following date and time

Monday, 22 March 2021 at 6.00 pm

Note: the meeting will be webcast live for viewing on the Council's Youtube channel.

A G E N D A

1. Declarations of Interest

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes (Pages 1 - 22)

To approve and sign the minutes of the Budget Council meeting held on 25 February 2021.

3. Civic Announcements

To consider any announcements made by the Lord Mayor in respect of Civic business.

4. Public Participation

At this point in the meeting, any member of the public who has registered to address the Council, or to ask a Member of the Council a question, on a matter directly relevant to the business of the Council or the City, may do so.

Please note that the deadlines for registering to speak at our meetings have changed to two working days before the meeting, in order to facilitate the management of public participation at remote meetings. The deadline for registering is **5:00pm on Thursday, 18 March 2021.**

To register to speak please visit

www.york.gov.uk/AttendCouncilMeetings to fill in an online registration form. If you have any questions about the registration form or the meeting please contact Democratic Services. Contact details can be found at the foot of this agenda.

Webcasting of Remote Public Meetings

Please note that, subject to available resources, this remote public meeting will be webcast including any registered public speakers who have given their permission. The remote public meeting can be viewed live and on demand at

www.york.gov.uk/webcasts.

During coronavirus, we've made some changes to how we're running council meetings. See our coronavirus updates at www.york.gov.uk/COVIDDemocracy for more information on meetings and decisions.

5. Petitions

To consider any petitions received from Members in accordance with Standing Order No.15. Notice has been received of one petition to be presented by:

- Cllr Webb, on behalf of the York Must Act campaign group, calling on the council to pledge to re-locate asylum seekers from the Aegean Islands hotspot camps.

6. Report of Executive Leader and Executive Recommendations and Questions (Pages 23 - 32)

To receive and consider a written report from the Leader, to ask questions on the work of the Executive, and to consider the Executive recommendations for approval, as set out below:

Meeting	Date	Recommendations
Executive	18 March 2021	Minute 118: Plans for the Future of the Health and Care System in York (<i>to follow</i>)

7. Report of Deputy Leader and Questions (Pages 33 - 40)

To receive and consider a written report from the Deputy Leader, and to question the Deputy Leader thereon.

8. Motions on Notice

To consider the following Motions on Notice under Standing Order 22:

Motions submitted for consideration directly by Council, in accordance with Standing Order 22.1

- (i) From Cllr Pavlovic

Protecting Jobs, Investing in our Communities and Transparency in the Planning System

“Council recognises the importance of the planning process in achieving balance between residential and commercial development and in ensuring communities derive benefit from such development through developer contributions.

Council further recognises:

- York as a vibrant city centre needing a strong business and commercial heart for the city to maintain its competitiveness;
- the significant loss of office space through office-to-residential conversions following the Government’s extension of permitted development rights (PDRs) in 2013, and the associated flight of higher paid jobs out of our city;
- the critical importance and democratic role of the local planning authority in determining where conversions are appropriate and where they are not - a power lost through PDRs;
- the current loss of community benefit through developer contributions such as open space and affordable housing provision in cases of office to residential conversions;
- existing opaqueness in the seeking of, decision making around and subsequent spending of developer contributions (through the Section 106 mechanism);
- the need for transparency and democratic accountability in how millions of pounds of developer contributions are spent each year in York.

Council believes the loss of significant amounts of office space - both sustained to date and anticipated in the future - risks hollowing out the city and systematically reducing better paid career opportunities in York for both the current and the next generation of York workers.

Council believes it is imperative that democratically-elected local representatives retain the tools and flexibility to adapt to changes in order to protect the character of the city and support the local workforce as we emerge into a post-pandemic world.

Council resolves to request that Executive:

- explore options for pursuing Article 4 Direction powers to suspend Permitted Development Rights (under The Town and Country Planning (General Permitted Development)

(England) Order 2015) on conversions that continue to threaten the viability of York's economy through the loss of both retail and office space;

- develop a system whereby all developer contribution agreements with the council are publicly available in an easily accessible format, including trigger points for the release of those funds, and a record of any unspent monies returned to developers;
- facilitate improved Ward Councillor involvement in the S106 process, such that the priorities of individual communities are taken into account prior to opening negotiations with developers (whilst not hindering adherence to statutory deadlines);
- request that Planning Officers roll-out a programme of high-level training on the S106 process, including its current limitations, for all councillors.”

(ii) From Cllr Vassie

York's Pension Investment in a Sustainable Future

“Council notes:

- More and more pension funds are divesting from fossil fuels both in the UK and across the world. Globally \$14.56 trillion is now committed to divestment. It is clear that pension funds across the UK and around the world no longer view fossil fuel production as a wise or a long term investment.
- The York and North Yorkshire Pension fund still has holdings in fossil fuels, thought to be around £33 million in total.
- On 5th March 2021 the York & North Yorkshire Pension Fund signed up to a new strategy, which would see the reduction of the fund's holdings in equities from 57% to 50%, and the creation of a new investment portfolio in infrastructure (10% or £450 million of the total fund). The fund's new strategy commits to investing £200 million in infrastructure this year.
- City of York Council declared a climate emergency in March 2019 and is currently drawing up a zero carbon pathway to deliver a zero carbon York.
- City of York Council and North Yorkshire County Council

have declared the joint ambition to become the country's first carbon negative region.

- Council is working with the Local Enterprise Partnership (LEP) and North Yorkshire County Council to bring to life our Zero Carbon Strategy for the region, recognising both the strategic value of doing this and the significant positive benefit in terms of developing new skills and jobs.

Council commends this change in strategy and the Pension Fund's decision to support sustainable infrastructure.

Council believes that investment in green infrastructure is one of the keys to transition to and a zero carbon future and the creation of green jobs.

Consequently, Council resolves:

- To call on the York and North Yorkshire Pension Fund to commit to invest £120 million of the infrastructure portfolio in green infrastructure, to be split equally between the region, the UK, and global projects.”

(iii) From Cllr Melly

Becoming a Trans Inclusive Council

“Council notes:

- The CYC staff survey shows that only 76% of council staff think that the council respects individual differences.
- Fewer than 50% of Health and Social Care staff nationally think their employers meet their responsibilities under the Public Sector Equality Duty to eliminate discrimination towards, and advance equality for LGBT people.
- 33% of local LGBTQ+ survey respondents experienced negative attitudes within the previous 12 months towards their sexuality or gender identity when trying to access public health and social care services in York.
- 25% of LGBTQ+ people have experienced barriers to accessing health and/or social care services as an LGBTQ+ person in York.
- A high proportion of transgender respondents to a York LGBT Forum survey gave examples of incidences of completely inappropriate or distressing treatment and

questioning when accessing sexual health and contraceptive services

- that the percentage of transgender children is unclear with limited research having been carried out to date, however the Equality Act 2010 does recognise transgender children and prohibits discrimination against them in places of learning.
- 62% of transgender people have alcohol dependency or abuse issues
- 10% of transgender people have been an inpatient at a mental health unit at least once
- 1 in 3 homeless people are LGBTQ+
- A CYC survey of older people found that more than 1 in 3 LGBTQ+ people say that it is somewhat, very, or extremely important to them that they live with other members of the LGBTQ+ community in their later years.

Council believes:

- That transgender men are men, transgender women are women, and non-binary genders are equally valid.
- That the new CYC LGBTQ+ staff network is welcome and should be supported
- That transgender people may require specific support to overcome barriers to access services without facing discrimination, and that all council services must be equipped to provide appropriate service and good customer care to suit transgender people.
- That there are transgender people in York of all ages, and that the need for better understanding and acceptance of what it means to be transgender is an inter-generational issue.

Council resolves:

- To provide “Free to be Me” or equivalent training, available to all council and council service provider employees annually. To encourage take-up of the training, especially for team managers and staff who have contact with the public.
- To encourage staff to make small gestures that make it clear that transgender people are welcome and valued, and that normalise things like talking about pronouns. For example, adding pronouns to email signatures.

- To fly the trans pride flag twice annually, on trans day of remembrance and trans day of visibility.
- To ensure that the service level agreements for council commissioned family planning and contraceptive services include awareness training of transgender matters.
- To ensure that all local authority schools and local academies are aware of their responsibilities and duty of care for trans children and respecting of their pronouns.
- Introduce a code of acceptance for all foster carers.
- Work with partner organisations who work to combat homelessness and support people experiencing homelessness to ensure that transgender people are not marginalised or discriminated against while accessing homelessness support.
- Work with older people’s accommodation providers to ensure services are LGBTQ+ friendly and to factor the LGBTQ+ community into decisions about residential placements.”

(iv) From Cllr Mason

Fair Funding Deal for Police and Fire Services

“The Council acknowledges and commends the hard work of the North Yorkshire Police Force and North Yorkshire Fire Service in what has been a particularly difficult year.

Council notes:

- The Home Office is allocating £73 per head more for police services in London than Yorkshire in 2021/22.
- Government has further pushed the responsibility to fund these crucial services on local communities in the form of increased council tax precepts.
- In real terms North Yorkshire Police are now £18 million a year worse off than they were in 2010. In the last two years alone they’ve been under pressure to slash £10m from their budget and make staff redundant.
- Over the last ten years the number of police officers in the country has been cut year on year by more than 20,000 and one third (12) of North Yorkshire’s police stations have been closed.
- £1.8m in annual funding has been cut by the government

for fire and rescue services in North Yorkshire since 2016.

- Fire Brigades Union (FBU) estimates that the combined threats of climate change-related events such as flooding and wildfires, pandemics, terrorism, and the post-Grenfell Tower building safety crisis will require immediate funding for at least 5,000 additional firefighters nationally in 2021.
- Despite Police and Fire Service budgets being slashed, in the last four years, costs of the PFCC office have risen by 27%.
- Funding and staff shortages have seen police and fire services suffer, particularly when it comes to neighbourhood policing, frontline support and the ongoing concerns over 101 response times.

Consequently, Council resolves:

- To thank all of York and North Yorkshire's police and fire service staff alongside all key workers for their ongoing efforts in what has been a particularly difficult year.
- To lobby the Government to carry out a comprehensive funding review of fire and police services in North Yorkshire, in order to futureproof sustainable service provision, including long-term improvements to the 101 service.
- To call on the Government to provide additional resources to Neighbourhood Policing Teams in order to strengthen the working relationships between the Force and local communities in the city."

9. Questions to the Leader or Executive Members

To question the Leader and/or Executive Members in respect of any matter within their portfolio responsibility, in accordance with Standing Order 20.

10. Report of Executive Member (Pages 41 - 50)

To receive a written report from the Executive Member for Economy and Strategic Planning and to question the Executive Member thereon, in accordance with Standing Order 19.

11. Scrutiny - Report of the Chair of the Customer & Corporate Services Scrutiny Management Committee (Pages 51 - 54)

To receive a report from Councillor Crawshaw, Chair of the Customer & Corporate Services Scrutiny Management

Committee, on the work of the Committee.

- 12. Pay Policy 2021/22** (Pages 55 - 76)
To receive for approval the council's Pay Policy Statement for 2021/2022.
- 13. Joint Standards Committee - Annual Report** (Pages 77 - 80)
To receive a report on the work of the Joint Standards Committee in 2019/20.
- 14. Joint Standards Committee - Changes to Parish Council Membership** (Pages 81 - 92)
To receive a report of the Monitoring Officer which provides details of the ballot held by the Yorkshire Association of Local Councils to fill the vacant Parish Council position on the Joint Standards Committee, and seeks approval for revisions to the committee's terms of reference to allow the nomination to be accepted.
- 15. Appointments and Changes to Membership** (Pages 93 - 94)
To consider the appointments and changes to membership of committees and outside bodies set out on the list attached to this summons.
- 16. Urgent Business**
Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer

Fiona Young

Contact details:

- Telephone – (01904) 552030
- Email fiona.young@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**

City of York Council

Resolutions and proceedings of the Budget Meeting of the City of York Council held remotely on Thursday, 25 February 2021, starting at 6.00 pm

Present: The Lord Mayor (Cllr Janet Looker) in the Chair, and the following Councillors:

Acomb Ward	Bishopthorpe Ward
Lomas Barnes	Galvin
Clifton Ward	Copmanthorpe Ward
Myers Wells	Carr
Dringhouses & Woodthorpe Ward	Fishergate Ward
Widdowson Fenton Mason	D Taylor D'Agorne
Fulford and Heslington Ward	Guildhall Ward
Aspden	Craghill Fitzpatrick
Haxby & Wigginton Ward	Heworth Ward
Cuthbertson Hollyer Pearson	Douglas Perrett Webb
Heworth Without Ward	Holgate Ward
Ayre	Heaton Melly K Taylor

Hull Road Ward

Musson
Norman
Pavlovic

Huntington and New Earswick
Ward

Cullwick
Orrell
Runciman

Micklegate Ward

Baker
Crawshaw
Kilbane

Osbalwick and Derwent Ward

Rowley
Warters

Rawcliffe and Clifton Without Ward

Smalley
Wann
Waudby

Rural West York Ward

Barker
Hook

Strensall Ward

Doughty
Fisher

Westfield Ward

Daubeney
Hunter
Waller

Wheldrake Ward

Vassie

86. **Declarations of Interest**

Members were invited to declare at this point in the meeting any personal interests not included on the Register of Interests, any prejudicial interests or any disclosable pecuniary interests they might have in the business on the agenda.

It was noted that the Monitoring Officer had confirmed that government guidance stated Members did not have a disclosable pecuniary interest in the business of setting the council tax and that the Council's code of conduct also stated that Members did not have a prejudicial interest in that business.

No interests were declared.

87. **Minutes**

Resolved: That the minutes of the Special and Ordinary meetings of Council held on 17 December 2020 be approved as a correct record in each case, to be signed by the Chair at a later date, **subject to** the addition of the following wording to the end of the section on questions to Cllr D'Agorne under Minute 85 (Questions to the Leader or Executive Members):

"From Cllr Douglas: How did the Green Party become involved in the payoff to the Chief Executive and its principles so compromised?"

Following a request by Cllr Ayre the Lord Mayor referred this question to the Monitoring Officer who stated that this was a matter being debated via the Audit and Governance Committee and also with external auditors, and as a result it would be inappropriate to comment further. In response to a challenge from Cllr K Taylor, the Lord Mayor sought clarification from the Monitoring Officer as to whether it might be more appropriate to discuss this matter more fully when the auditor's report had been completed, either at Audit & Governance Committee or at Full Council. The Monitoring Officer confirmed that this was the case."

88. **Civic Announcements**

The Lord Mayor drew attention to the fact that it was a year since Council last met in person. She suggested that Members give some thought to the creation of a memorial space in York to remember all those who had lost their lives during the pandemic.

The Lord Mayor then noted the recent deaths of two people of significance to York, namely:

George Barton, former Member of City of York Council;
Richard Shephard, former Head of Minster School and former Chamberlain of York Minster.

Members observed a few moments' silence in memory of them both.

89. **Public Participation**

It was reported that 5 members of the public had registered to speak at the meeting under the Public Participation item in relation to business associated with setting the council's budget for the coming financial year.

Gwen Swinburn expressed the view that public consultation on the draft budget was inadequate and asked that this matter be referred to the Audit & Governance Committee.

Tom Franklin welcomed the budget proposals but also expressed concerns about the consultation process, which he suggested should take place over a longer period next year.

Matthias Ruth, Pro Vice-Chancellor for Research at the University of York, welcomed the proposals for investment to address climate change and looked forward to connecting with the council on this.

Jason Rose, Executive Director of York Fighting Coronavirus Together, supported the response to the pandemic but asked Members to prioritise the most vulnerable and financially disadvantaged people when implementing it.

Katherine Macy, highlighted the issues faced by carers from her own experience and welcomed the proposals in the budget to invest in carers.

90. Updating the Delegation for Responding to Local Government Reorganisation in York and North Yorkshire

Council received a report from the Chief Operating Officer and the Director of Governance which recommended additional delegations, in line with the previous Council decision (Minute 68 of the meeting on 31 October 2020 refers), to enable the council to respond to the statutory consultation on Local Government Reorganisation.

Cllr Aspden moved, and Cllr D'Agorne seconded, the following recommendations, as set out in the report:

“Council is asked to:

- a) Agree to support the North Yorkshire unitary proposal, given that of the only two options to be considered by Government, it aligns with City of York Council's case to remain as an existing unitary Council in its present form, and to make clear City of York Council's opposition to the East West proposal.

Reason: to allow officers to submit a clear response to the consultation.

- b) Agree to delegate authority to the Chief Operating Officer to submit a consultation response within the consultation process for City of York Council to remain as a unitary authority, as outlined in paragraph 13.

Reason: to ensure officers are able to support the policy position agreed at Full Council in October 2020.

- c) Agree to delegate to the Chief Operating Officer authority to undertake any actions he considers appropriate to promote City of York Council's case to remain as a unitary authority, as outlined in paragraphs 14 and 15.

Reason: to ensure officers are able to use appropriate resources to maintain ongoing support for the policy position agreed at Full Council in October 2020.”

A named vote was then taken, with the following result:

For	Against	Abstained
Cllr Aspden	Cllr Doughty	
Cllr Ayre	Cllr Rowley	
Cllr Baker	Cllr Warters	
Cllr Barker		
Cllr Barnes		
Cllr Carr		
Cllr Craghill		
Cllr Crawshaw		
Cllr Cullwick		
Cllr Cuthbertson		
Cllr D'Agorne		
Cllr Daubeney		
Cllr Douglas		
Cllr Fenton		
Cllr Fisher		
Cllr Fitzpatrick		
Cllr Galvin		
Cllr Heaton		
Cllr Hollyer		
Cllr Hook		
Cllr Hunter		
Cllr Kilbane		
Cllr Lomas		
Cllr Mason		
Cllr Melly		
Cllr Musson		
Cllr Myers		
Cllr Norman		
Cllr Orrell		
Cllr Pavlovic		
Cllr Pearson		
Cllr Perrett		
Cllr Runciman		
Cllr Smalley		
Cllr D Taylor		
Cllr K Taylor		
Cllr Vassie		
Cllr Waller		
Cllr Wann		
Cllr Waudby		
Cllr Webb		
Cllr Wells		

Cllr Widdowson		
Cllr Looker (Lord Mayor)		
44	3	0

The recommendations were therefore declared CARRIED and it was

Resolved: That the above recommendations be approved.

91. Recommendations of the Executive in respect of the Capital Programme Monitor 3 2020/21

Cllr Aspden moved, and Cllr D'Agorne seconded, the following recommendation contained in Minute 99 of the Executive meeting held on 11 February 2021:

“Recommended: That Council approve the adjustments detailed in the report and contained in Annex A, resulting in a decrease of £24.824m in the approved budget.

Reason: To enable the effective management and monitoring of the council's capital programme.”

A named vote was then taken, with the following result:

For	Against	Abstained
Cllr Aspden	Cllr Doughty	
Cllr Ayre	Cllr Rowley	
Cllr Baker	Cllr Warters	
Cllr Barker		
Cllr Barnes		
Cllr Carr		
Cllr Craghill		
Cllr Crawshaw		
Cllr Cullwick		
Cllr Cuthbertson		
Cllr D'Agorne		
Cllr Daubeney		
Cllr Douglas		
Cllr Fenton		
Cllr Fisher		
Cllr Fitzpatrick		
Cllr Galvin		

Cllr Heaton		
Cllr Hollyer		
Cllr Hook		
Cllr Hunter		
Cllr Kilbane		
Cllr Lomas		
Cllr Mason		
Cllr Melly		
Cllr Musson		
Cllr Myers		
Cllr Norman		
Cllr Orrell		
Cllr Pavlovic		
Cllr Pearson		
Cllr Perrett		
Cllr Runciman		
Cllr Smalley		
Cllr D Taylor		
Cllr K Taylor		
Cllr Vassie		
Cllr Waller		
Cllr Wann		
Cllr Waudby		
Cllr Webb		
Cllr Wells		
Cllr Widdowson		
Cllr Looker (Lord Mayor)		
44	3	0

The recommendation was therefore declared CARRIED and it was

Resolved: That the above recommendation be approved.

92. Recommendations of Executive on the Council's Financial Strategy 2021/22 to 2025/26, Capital Budget 2021/22 to 2025/26, Capital Financing and Investment Strategy and the Treasury Management Strategy Statement and Prudential Indicators for 2021/22 to 2025/26

Councillor Aspden moved and Councillor D'Agorne seconded, the following recommendations made by Executive at its meeting on 11 February 2021 in relation to:

- the Financial Strategy 2021/22 to 2025/26
 - the Capital Budget 2021/22 to 2025/26
 - the Capital Financing and Investment Strategy
 - the Treasury Management Strategy Statement and Prudential Indicators 2021/22 to 2025/26,
- as set out in paragraphs 42 to 45 of the report at Item 7 on the Council agenda:

Revenue Budget

“Executive recommends that Council:

- i) Approve the budget proposals outlined in the Financial Strategy report and in particular;
 - a. The net revenue expenditure requirement of £131.392m
 - b. A council tax requirement of £98.051m
 - c. The revenue growth proposals as outlined in the body of the report
 - d. The 2021/22 revenue savings proposals as outlined in annex 2
 - e. The fees and charges proposals as outlined in annex 3
 - f. The consultation feedback as set out in annex 4
 - g. The Housing Revenue Account (HRA) growth set out in annex 5, the HRA savings proposals set out in annex 6, HRA 2021/22 budget set out in annex 7 and the HRA 30 year plan set out in annex 8.
 - h. The dedicated schools grant proposals outlined from paragraph 156
 - i. The use of £52k New Homes Bonus to fund one off investment, as outlined in paragraph 87.
- ii) That Council note that the effect of approving the income and expenditure proposals included in the recommendations would result in a 4.99% increase in the

City of York Council element of the council tax, 3% of which would relate to the social care precept.

Reason: To ensure a legally balanced budget is set.”

Capital Budget 2021/22 to 2025/26

“Executive recommends that Council:

- i) Agree to the revised capital programme of **£546.880m** that reflects a net overall increase of **£41.037m** (as set out in table 2 and in Annex A). Key elements of this include:
 - a. New schemes funded by prudential borrowing totalling £7.513m as set out in tables 3;
 - b. New schemes funded by a combination of both prudential borrowing and external funds of £3.300m as set out in table 4 and summarised in table 5;
 - c. New schemes funded by a combination of prudential borrowing and other internal funds of £200k as set out in table 6;
 - d. Extension of prudential borrowing funded Rolling Programme schemes totalling £10.870m as set out in table 5 and summarised in table 7;
 - e. Extension of externally funded Rolling Programme schemes totalling £7.200m as set out in table 9;
 - f. An increase in HRA funded schemes totalling £11.954m funded from a combination HRA balances/Right to Buy receipts as set out in table 10.

- ii) Note the total increase in Council borrowing as a result of new schemes being recommended for approval is £20.483m the details of which are considered within this report and the financial strategy report
- iii) Approve the full restated programme as summarised in Annex B totalling £546.880m covering financial years 2021/22 to 2025/26 as set out in table 14 and Annex B

Reason: In accordance with the statutory requirement to set a capital budget for the forthcoming financial year.”

Capital and Investment Strategy

“Executive recommends that Council approve the Capital and Investment Strategy at Annex A

Reason: To meet the statutory obligation to comply with the Prudential Code 2017.”

Treasury Management Strategy Statement and Prudential Indicators

“Executive recommends that Council approve;

- i) The proposed treasury management strategy for 2021/22 including the annual investment strategy and the minimum revenue provision policy statement;
- ii) The prudential indicators for 2021/22 to 2025/26 in the main body of the report;
- iii) The specified and non-specified investments schedule (annex B)
- iv) The scheme of delegation and the role of the section 151 officer (annex D).

Reason: To enable the continued effective operation of the treasury management function and ensure that all council borrowing is prudent, affordable and sustainable.”

Labour Amendment

Cllr Myers then moved, and Cllr Perrett seconded, the following amendment on behalf of the Labour Group:

“In relation to the Executive’s recommendations on the revenue budget (paragraph 42 of page 50 of the Council papers refers):
In sub paragraph (c) add at the end of the sentence ‘subject to the following amendments:

- Revision of narrative in relation to one off growth of £200k Transport Plan Refresh to include ‘making provision within it for options on adopted council policy to remove non-essential car journeys through the city centre, and to conclude LTP4 by December 2022’
- An additional £90k for Early Talk for York
- An additional £23k for Training for Wellbeing for Education Return
- An additional £13k for Your Choice, Your Voice
- An additional £30k to fund a 4 year council tax exemption for care leavers
- An additional £45k to fund 1 FTE Officer to lead on monitoring social value policies in procurement and insourcing
- An additional £230k to TUPE staff from Make it York to City of York Council to support economic growth
- £20k one off investment in community wealth building to prepare a report on working in partnership with anchor organisations in York to procure more goods locally, in order to retain more wealth in the city
- £50k one off investment for York Future Goals
- Reversal of one off growth £30k – Organisational development programme.’

In sub paragraph (d) add at the end of the sentence ‘subject to the following amendments:

- Reverse saving proposal PEO11 outsourcing to independent sector- £147k.”
- Reduction of blacksmith apprenticeship budget with vacant post - £25k
- A reduction of 1 FTE in Executive policy team - £50k
- A reduction of two Executive Members - £37k
- Removal of a committee Chair - £6k
- Reduce Ward Committee budget - £200k

- Reduction in Communications Team budget - £45k
- Remove Economic Growth function budget to Make it York - £230k
- Reverse one off budget (unspent from 20/21) for Children and Young People cultural educational opportunities - £40k.'

In sub paragraph (e) add at the end of the sentence 'subject to the following amendments:

- PLA04: Reversal of fee increase to Household Waste Recycling Centre fees - £5k
- CCS13: *Reversal** of fee increase to Cremation and Bereavement Services - £10k.'

After sub paragraph (i) add a new sub paragraph '(j):

- The one off use of £48k from the Venture Fund to invest in a S106 developer tax tracker to record and monitor s106 to ensure planning gain isn't lost as a result of absence of departmental records
- The one off use of £75k from the Venture Fund to invest in a Children's Commissioner
- The one off use of £100k from the Venture Fund to invest in proof of concept for robotics
- The one off use of £15k from the Venture Fund to invest in an apprentice to co-ordinate NEETS
- The one off use of £50k from the YFAS reserve to invest in targeted benefits advice for Pension Credit, Carers Allowance, Universal Credit and Council Tax support
- The one off use of £20k from the YFAS reserve to invest in a Child Poverty Strategy
- The one off use of £20k from the YFAS reserve to invest in the Right to Food and to adopt the independent recommendations from York Food Justice Alliance.'"

*Cllr Ayre having raised a point of order in respect of the proposed amendment to CCS13 at sub-paragraph e above, the Monitoring Officer confirmed that there was an error in the published papers and that the word '*reversal*' should read '*reduction*'.

After debate, a named vote was taken on the above amendment, with the following result:

For	Against	Abstained
Cllr Barnes	Cllr Aspden	Cllr Warters
Cllr Crawshaw	Cllr Ayre	

Cllr Douglas	Cllr Baker	
Cllr Fitzpatrick	Cllr Barker	
Cllr Heaton	Cllr Carr	
Cllr Kilbane	Cllr Craghill	
Cllr Lomas	Cllr Cullwick	
Cllr Melly	Cllr Cuthbertson	
Cllr Musson	Cllr D'Agorne	
Cllr Myers	Cllr Daubeney	
Cllr Norman	Cllr Doughty	
Cllr Pavlovic	Cllr Fenton	
Cllr Perrett	Cllr Fisher	
Cllr K Taylor	Cllr Galvin	
Cllr Webb	Cllr Hollyer	
Cllr Wells	Cllr Hook	
Cllr Looker (Lord Mayor)	Cllr Hunter	
	Cllr Mason	
	Cllr Orrell	
	Cllr Pearson	
	Cllr Rowley	
	Cllr Runcimsan	
	Cllr Smalley	
	Cllr D Taylor	
	Cllr Vassie	
	Cllr Waller	
	Cllr Wann	
	Cllr Waudby	
17	29	1

The Labour amendment was therefore declared LOST.

Conservative amendment

Cllr Doughty then moved, and Cllr Rowley seconded, the following amendment on behalf of the Conservative Group:

“In relation to the Executive’s recommendations on the revenue budget (paragraph 42 of page 50 of Council papers refers):

In sub paragraph (a) delete ‘£131.392m’ and replace with ‘£130.967m’

In sub paragraph (b) delete ‘£98.051m’ and replace with ‘£97.626m’

In sub paragraph (c) add at the end of the sentence ‘subject to the following amendments:

- An additional £40k for one additional green waste round for Christmas tree collection
- An additional £75k to target travel solutions to communities lacking adequate public transport
- Additional pothole repair budget of £113k allowing for targeted work for requests from residents/wards
- An additional £42k to fund 40 new street benches, including ongoing maintenance costs, for the city centre and other shopping locations such as Acomb and Haxby in consultation
- Reduction of climate change delivery programme - £100k.

In sub paragraph (d) add at the end of the sentence ‘subject to the following amendments:

- A reduction in printing budget by £100k
- A reduction in 1 FTE from the Communications Team staff budget - £45k
- A reduction of member allowances increase, including all special responsibility allowances, to 2019/20 levels, allowing only for inflation at the rate previously agreed in 2015 - £77k
- A reduction of purple flag promotion budget - £50k
- A reduction of two Executive Members - £37k
- Removal of the Climate Change Committee Chair - £6k
- Reduction in overtime budgets - £100k
- Staff reduction of 2 FTE Political Assistant posts £90k
- Staff reduction of 2 FTE Policy Officer posts - £90k.

In paragraph 42 (ii) third line, delete ‘4.99%’ and replace with ‘4.49%’.”

After debate, a named vote was taken on the above amendment, with the following result:

For	Against	Abstained
Cllr Doughty	Cllr Aspden	Cllr Warters
Cllr Rowley	Cllr Ayre	
	Cllr Baker	
	Cllr Barker	
	Cllr Barnes	
	Cllr Carr	
	Cllr Craghill	

	Cllr Crawshaw	
	Cllr Cullwick	
	Cllr Cuthbertson	
	Cllr D'Agorne	
	Cllr Daubeney	
	Cllr Douglas	
	Cllr Fenton	
	Cllr Fisher	
	Cllr Fitzpatrick	
	Cllr Galvin	
	Cllr Heaton	
	Cllr Hollyer	
	Cllr Hook	
	Cllr Hunter	
	Cllr Kilbane	
	Cllr Lomas	
	Cllr Mason	
	Cllr Melly	
	Cllr Musson	
	Cllr Myers	
	Cllr Norman	
	Cllr Orrell	
	Cllr Pavlovic	
	Cllr Pearson	
	Cllr Perrett	
	Cllr Runciman	
	Cllr Smalley	
	Cllr D Taylor	
	Cllr K Taylor	
	Cllr Vassie	
	Cllr Waller	
	Cllr Wann	
	Cllr Waudby	
	Cllr Webb	
	Cllr Wells	
	Cllr Widdowson	
	Cllr Looker (Lord Mayor)	
2	44	1

The Conservative amendment was therefore declared LOST.

After debate, named vote was then taken on the **original recommendations**, with the following result:

For	Against	Abstained
Cllr Aspden	Cllr Barnes	
Cllr Ayre	Cllr Crawshaw	
Cllr Baker	Cllr Doughty	
Cllr Carr	Cllr Douglas	
Cllr Craghill	Cllr Fitzpatrick	
Cllr Cullwick	Cllr Heaton	
Cllr Cuthbertson	Cllr Kilbane	
Cllr D'Agorne	Cllr Lomas	
Cllr Daubeney	Cllr Melly	
Cllr Fenton	Cllr Musson	
Cllr Fisher	Cllr Myers	
Cllr Galvin	Cllr Norman	
Cllr Hollyer	Cllr Pavlovic	
Cllr Hook	Cllr Perrett	
Cllr Hunter	Cllr Rowley	
Cllr Mason	Cllr K Taylor	
Cllr Orrell	Cllr Warters	
Cllr Pearson	Cllr Webb	
Cllr Runciman	Cllr Wells	
Cllr Smalley	Cllr Looker (Lord Mayor)	
Cllr D Taylor		
Cllr Vassie		
Cllr Waller		
Cllr Wann		
Cllr Waudby		
Cllr Widdowson		
27	20	0

The original recommendations were therefore declared CARRIED and it was

Resolved: That the Executive's recommendations to Council be approved.

93. **Council Tax Resolution 2021/22**

Finally, and in light of the setting of the budget for 2021/22 under minute no.92 above, Councillor Aspden moved, and Councillor

D'Agorne seconded, the Council Tax resolution for 2021/22, as set out in the report and schedules at pages 55-65 of the Council agenda.

After debate, the required named vote was taken on the Council Tax Resolution, with the following result:

For	Against	Abstained
Cllr Aspden	Cllr Doughty	
Cllr Ayre	Cllr Rowley	
Cllr Baker	Cllr Warters	
Cllr Barker		
Cllr Barnes		
Cllr Carr		
Cllr Craghill		
Cllr Crawshaw		
Cllr Cullwick		
Cllr Cuthbertson		
Cllr D'Agorne		
Cllr Daubeney		
Cllr Douglas		
Cllr Fenton		
Cllr Fisher		
Cllr Fitzpatrick		
Cllr Galvin		
Cllr Heaton		
Cllr Hollyer		
Cllr Hook		
Cllr Hunter		
Cllr Kilbane		
Cllr Lomas		
Cllr Mason		
Cllr Melly		
Cllr Musson		
Cllr Myers		
Cllr Norman		
Cllr Orrell		
Cllr Pavlovic		
Cllr Pearson		
Cllr Perrett		
Cllr Runciman		
Cllr Smalley		
Cllr D Taylor		

Cllr K Taylor		
Cllr Vassie		
Cllr Waller		
Cllr Wann		
Cllr Waudby		
Cllr Webb		
Cllr Wells		
Cllr Widdowson		
Cllr Looker (Lord Mayor)		
44	3	0

The motion was accordingly declared CARRIED, and it was

Resolved:

(i) That it be noted that on 10 December 2020 the Chief Finance Officer, under her delegated authority, calculated the council tax base for the year 2021/22:

- (a) for the **whole Council area** as 67,511.60 [Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the “Act”)]; and
- (b) for those dwellings in those parts of its area to which a **Parish** precept relates as in column 1 in the attached Schedule A.

(ii) That it be calculated that the Council Tax requirement for the Council’s own purposes for 2021/22 (excluding Parish precepts) is £98,051,150.

(iii) That the following amounts be calculated for the year 2021/22 in accordance with Sections 31 to 36 of the Act:

- (a) £433,334,302 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.
- (b) £334,476,460 being the aggregate of the amounts which the Council estimates for the

items set out in Section 31A(3) of the Act.

- (c) £98,857,842 being the amount by which the aggregate at 14(a) above exceeds the aggregate at 14(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. [Item R in the formula in Section 31B of the Act].
- (d) £1,464.31 being the amount at 14(c) above [Item R], all divided by Item T (12(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- (e) £806,692 being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act (as per the attached Schedule A).
- (f) £1,452.36 being the amount at 14(d) above less the result given by dividing the amount at 14(e) above by Item T (12(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates.

(iv) That it be noted that North Yorkshire Police, Fire and Crime Commissioner for North Yorkshire Police Authority and the North Yorkshire Fire and Rescue Authority has issued precepts to the Council in accordance with Section 40 of the Act for each category of dwellings in the Council's area as indicated in the tables below.

(v) That the Council, in accordance with sections 30 and 36 of the Act, hereby sets the aggregate amounts shown in the tables below, and at Schedule B for Parished areas, as the amounts of council tax for 2021/22 for each part of its area and for each of the categories of dwellings.

City of York Council

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
968.24	1,129.62	1,290.99	1,452.36	1,775.10	2,097.85	2,420.60	2,904.72

North Yorkshire Police Authority

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
180.71	210.82	240.94	271.06	331.30	391.53	451.77	542.12

North Yorkshire Fire and Rescue Authority

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
49.43	57.66	65.90	74.14	90.62	107.09	123.57	148.28

Aggregate of Council Tax Requirements (excluding Parished Areas)

A	B	C	D	E	F	G	H
£	£	£	£	£	£	£	£
1,198.38	1,398.10	1,597.83	1,797.56	2,197.02	2,596.47	2,995.94	3,595.12

(vi) That it be determined that the Council's basic amount of council tax for 2021/22 is not excessive in accordance with the principles approved under section 52ZB of the Act. As the billing authority, the Council has not been notified by a major precepting authority that its relevant basic amount of council tax for 2021/22 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 52ZK Local Government Finance Act 1992.

Cllr Janet Looker

LORD MAYOR OF YORK

[The meeting started at 6.00 pm and concluded at 9.40 pm]

Report of the Executiver Leader Council Council 22 March 2021

With over a year since the first cases of Coronavirus in the UK were declared in York, the impact of the pandemic continues to drive the majority of the Council's work and resources, and with the recently published 'Roadmap out of lockdown' from the Government, a considerable amount of work is taking place to ensure that we continue to prioritise the health and safety of residents as restrictions are relaxed.

At the same time, there are other significant challenges and work streams ongoing, with the recently launched consultation on local government reorganisation, proposals to establish a York Health and Care Alliance, progressing our crucial regeneration programmes and much more.

As ever, I remain incredibly grateful to Council staff, volunteers, councillors and city partners for their efforts in helping respond to these citywide challenges and with the Easter break fast approaching, I hope that everyone will take the opportunity to have some well-earned rest.

Responding to COVID-19 and new national restrictions:

Since my last Leader's Report to Full Council in December, we saw national restrictions tightened from the 4th January to introduce the current national lockdown following the concerning increase in the number of positive cases across the country, linked to the spread of the new variant of the virus first discovered in Kent.

During that time, the Council acted fast to support local communities by deploying additional measures to keep key frontline services going, such as gritting and waste, as well as to ensure that support for vulnerable residents was offered via the community hubs network. To maintain services, stricter staff bubbles were introduced to protect staff, some staff were redeployed from other services and regular testing of staff was introduced in the Council's key services.

Early in January 2021, the Council expanded testing to include anyone living or working in York who is unable to work from home during the lockdown and who come into contact with other people during the course of their work. This was then further improved in February, where an agreement was reached to provide symptom-free testing at the new York Leisure Centre, part of the fantastic facilities at the York Community Stadium Complex.

The economic impact of the pandemic continues to be sorely felt for many local businesses and in response, the Council has continued to process millions in grant payments and rate relief to support the city's business community during this difficult period. The Council has consistently been one of the fastest paying local authorities in the country and has used discretionary funding to support thousands of York businesses which have not qualified for central government grants. More recently, around £7.5 million of grant payments was issued on the 8th March, taking the total financial support processed by the Council to nearly £150 million during the pandemic. These payments relate to ongoing grants to support businesses through the current lockdown, and not to any announcements made in the recent Budget. It is important to highlight that the Council is not in control of the timeline for paying Restart Grants and the Government has indicated that Restart Grants will not be paid until at least 1st April at the earliest.

With case numbers continuing to fall across the city and following publication of the Government's 'Roadmap out of lockdown', a great deal of work continues to take place to prepare the city for the relaxation of national restrictions. Of course, the first step in this roadmap has already been reached, with pupils and students across the city fully returning to schools and colleges. The Council has been working closely with the York Schools and Academies Board to ensure a safe reopening for all students and staff. The return of face-to-face education for all young people is a major and important step and I would like to take this opportunity to thank parents who have home schooled in the most trying of circumstances. Teaching and school staff have gone above and beyond to keep education settings open for vulnerable

children and children of key workers, and we will continue to support schools during this period.

We fully recognise that despite the publication of the ‘Roadmap out of lockdown’, this period remains incredibly difficult for many people in the city. We will continue to do everything we can to support residents and businesses by adapting our services where required, providing support and information, or lobbying the Government for additional funding for lower income families, or those businesses who are not covered by the grants available. As ever, if anyone needs support, then please do contact the Council on telephone: **01904 551550**, or email: covid19help@york.gov.uk.

Local Government Reorganisation

As Councillors will already know, the Government’s statutory 8-week consultation on local government reorganisation for York and North Yorkshire begun on the 22nd February, concluding on the 19th April. The consultation seeks key stakeholders views on the two proposals submitted, as well as providing local residents, businesses and organisations a chance to express their views directly to Government.

The consultation will consider two proposals to remove 2-tier local government in North Yorkshire; the North Yorkshire proposal to create a single new unitary authority covering North Yorkshire County Council’s existing footprint, with York remaining as a unitary authority in its own right, and the East/West proposal from the six of the seven District Councils which removes all existing Councils in North Yorkshire and York and merges them into two new unitary authorities.

As already agreed by Full Council, the Council’s position is to support the North Yorkshire County Council proposal, retaining City of York Council as a unitary Council on its existing footprint. The Council will be preparing a robust submission to the Government consultation, emphasising that the retention of City of York Council, alongside a new unitary authority, will pave the way to quicker devolution, additional

investment into York and minimise disruption to the region's wider Covid-19 recovery.

We know from the support across different sectors in the city and consultation with local residents, many do not support a merger and instead, wish to retain local decision making in York, rather than break the 800 year historical connection between the city and the Council. Therefore, we will be clear to Government, any change to York's boundaries to include rural and coastal areas would either increase the cost to residents, or stretch services further, thus making it harder to meet York's own unique challenges.

Given the significance and potential consequences of local government reorganisation in our region, we are raising awareness to encourage greater participation in the consultation, so I would encourage everyone to visit the Government's consultation page here:

<https://consult.communities.gov.uk/governance-reform-and-democracy/northyorkshire/>.

York Health and Care Alliance

Proposals to establish a Health and Social Care Alliance for York will be considered by the Council's Executive, having been developed by a number of health and social care partners in the city, including NHS commissioners and providers, and community and voluntary sector organisations. The aim of the Alliance will be to strengthen health, care and public services in the city by building healthcare locally around residents, rather than around organisations. By doing so, the Council and its partners can better tackle health inequalities which existed before COVID, but have been magnified by it, and improve the general health and wellbeing of the York population.

The proposals will also work to lock-in some of the positive work seen throughout the pandemic, which has been achieved by partners working in a more collaborative and effective manner due to the challenges of the pandemic. The proposals have been developed in response to the

recent publication of the Government's 'Integration and Innovation' White Paper, which sets out a series of reforms to health and care which the Government intend to implement at the beginning of April 2022.

If agreed, the proposals would see the York Health and Social Care Alliance run in shadow form during the 2021-22 financial year, in order to further develop governance and accountability structures. Once all partners have agreed a terms of reference, the board would be formalised in 2022, when the new national legislation takes effect.

In shadow form, we are proposing that the Alliance will not make decisions and members will report back to their own organisations, including to the Health and Wellbeing Board. We will then review the Alliance and how it has worked over its shadow 12 months, with further public reports to be presented to the Health and Social Care Scrutiny Committee and the wider Council.

Residents will still be able to access healthcare in the same ways they always have, but ultimately, we hope that by establishing a York Health and Care Alliance, we can improve how healthcare is delivered in the city and address the health issues that will make the biggest difference to residents' lives. This is an opportunity to develop healthcare around our residents, tailoring services in the city to local priorities.

Response to Flooding

Following severe weather from Storm Christoph back in January 2021, the Council had to prepare the city for flooding in a new and Covid-secure way. Together with partners and volunteers, the Council's frontline teams worked swiftly to put in place temporary defences well in advance of when the flood peak was estimated, as well as communicate with affected residents about what action was being taken to support them. During those few weeks, defences were provided to properties in the immediate flood risk area, pumps and defences were delivered to properties most at risk, and contact through letters and doors knocking were undertaken at properties where flooding might occur.

With the number of Covid cases high in the city during that time, it was inevitable that there would be an increase in the number of infections within our frontline workforce. To manage this, we proactively put in place additional measures to sustain key frontline services over the winter, as well as deployed the flood defences early.

Looking forward, it is clear that serious flooding will become increasingly more frequent for us as a city, given the impact of climate change. Whilst our frontline staff have protected the city on this occasion, the emotional and financial cost of flooding to our communities, who are affected by severe flooding at least once every year, is undeniable. With local authorities facing major financial constraints, the Government must honour its commitments to York's residents by providing the necessary funding and delivering a long-term Yorkshire-wide plan to address flooding, including upstream measures.

York Central

Site clearance works at York Central are now underway, with work taking place from the across the 42 hectare brownfield site, which will enable the Council and its partners to unlock the site and provide up to 2500 new homes; up to 6500 jobs and a vastly improved visitor access experience at the National Railway Museum.

Millennium Green will receive the first in a series of major improvements as part of this work. This includes improvements to around 300 meters of footpath, a new timber viewing platform, renewals works to the pond, 3 new benches, improvements to the southern culvert wall, a new fence along the eastern boundary and temporary fencing and flooring to protect the Millennium Green oak and mosaic throughout the duration of the works.

The Council will continue to working closely with John Sisk and Sons to limit any disruption to neighbouring residents and businesses, and to keep them informed of any planned works. As ever, I would like to thank

all local residents and businesses for their patience whilst the works are underway.

This infrastructure work is part of a wider £155m funding pot secured by the York Central Partnership to deliver infrastructure to open up the site for development. York Central remains one of the most important and attractive regeneration sites in the country and is an opportunity that many other towns and cities in the UK would envy.

York Railway Station

Work on the Station frontage scheme can begin this Autumn, following planning committee's approval last month. The plans to modernise the station include removing Queen Street Bridge, which hasn't been needed since trains stopped passing under it in the 1960s. The scheme has been developed by the Council in partnership with the West Yorkshire Combined Authority, Network Rail and LNER and will improve the entrance to the railway station in order to keep vehicles and pedestrians apart, make it easier to change between modes of transport, create new public spaces and develop an improved setting for the City Walls and other heritage buildings in the area.

The challenges posed by the pandemic have reinforced the need for us to be on the front foot with our key regeneration schemes, including the station front and York Central. The station front upgrade will not only provide a much needed modernisation of the station and surrounding area, but it is also an integral part of the wider York Central scheme.

Local Plan

The Council has provided more information regarding the definition of the city's green belt to the Planning Inspector examining the local plan. The additional information submitted provides further detail on how the boundary of the green belt has been defined. Officers have also issued a timetable to deliver all the remaining additional information requested by Government inspectors by the end of April.

In response, additional resources have been invested to progress the Local Plan, so we can ensure delivery against the timetable and most importantly, secure a Local Plan that achieves the right balance for York. The inspector's latest letter, received on the 3rd March, acknowledges the very tough challenges we've worked through over the last 15 months and has accepted the timetable to take the process forward.

As ever, we continue to work hard to progress a new Local Plan for York, with council officers having recently supplied additional information to the inspectors. It is clear that starting the lengthy and costly Local Plan process again would be the wrong thing to do; for York's residents and businesses, for a sustainable recovery from the pandemic and for York's green belt.

The Council has published its submitted evidence on its key decisions page, which will be added to the latest correspondence on the examinations webpage found here:

www.york.gov.uk/localplanexamination.

LNER Community Stadium

I was delighted to see York City Football Club play their first game in the new LNER Community Stadium last month. The Council and leisure operator GLL took control of the site from the contractors in December, which includes:

- An 8,500 seater stadium for York City Football Club and York City Knights;
- A community hub, including a library and community offices for York's sports clubs;
- York Against Cancer shop and offices;
- NHS outpatient services;
- New swimming facilities, gym, dance studio and sports hall with spectator seating.

There is no doubt that the LNER Community Stadium will be an incredible home for both York City Football Club and York City Knights, and the only frustration on this occasion was that supporters could not give it the welcome it deserves. With a new state-of-the-art leisure centre, swimming pools, library and NHS Services; the stadium complex is an asset that we should all be very proud of.

HyperHub Sites

The Council is currently working in partnership with Evo Energy to start construction on the largest HyperHub sites in the region. A total of £2.2 million will be invested to develop the sites next to Monks Cross and Poppleton Bar Park and Rides, with the aim of making them into high quality, high speed electric vehicle charging hubs. Each HyperHub site will consist of solar PV canopies, battery energy storage, 4 Rapid and 4 Ultra Rapid electric vehicle chargers. The chargers will help the region to support the next generation of electric vehicles, which have significantly larger battery capacities.

Construction on both sites has already started and is being led by EvoEnergy. The new sites at Monks Cross and Poppleton are scheduled for completion in June this year. To guarantee the best result for residents, we plan to continue to own our charging network. This allows us to plan how the network will grow, set tariffs and enables us to deliver next generation chargers as quickly as possible.

Secondary School Admissions

Figures published this month show that 93% of York children have been allocated their first preference of school for September 2021, an increase of 4.4% on last year's figures. The total size of the cohort starting school in September 2021 is 1921 pupils, compared to 1947 last year.

Of course, this has been an incredibly difficult time over the last few months for many young people and I hope that by knowing their plans

for September, this will help them start to look to the future. I am sure everyone at the Council will wish all those starting a new school in September the best of luck with the next phase of their journey.

Report of the Deputy Leader**Council 22 March 2021**

As you will have already heard in the Leader's Report, our priorities since my last report (beyond the recently passed Council Budget) have been on keeping people safe, supporting businesses through Covid-19 and promoting the case for 'Keeping York, York' in the proposed local government reorganisation of York and North Yorkshire.

Responding to the pandemic:

With the first stage of the country's 'roadmap out of lockdown' already reached, the Council has been working hard to communicate with residents to thank them for their hard work in contributing to the dramatic fall of infection rates across the city since January, as well as to remind everyone not to be complacent in the crucial months ahead. This is particularly important as many young people have now returned to school and study in the city. We continue to plan actions that we can take to support Covid secure reopening of businesses in the city centre and elsewhere in York.

We are also beginning to consider carefully the ways in which City of York Council and our staff can retain the benefits of new ways of working found to be effective during the pandemic, whilst combining with a safe managed return to Covid secure working in West Offices - where this is the most appropriate option.

Home schooling and working from home have certainly been challenging for many, but the lessons learnt should allow for more flexible working patterns where the demands of home and work can be better accommodated in this way. Reduced travel at peak times with more home working could be an important element of our city transport plan, helping to reduce congestion and pollution, as well as contributing to our carbon reduction and climate change targets.

We are continuing to support the NHS COVID-19 vaccination programme, which is well on target to protect priority groups as quickly as possible. The Council has also supported COVID-19 testing and

symptom-free testing and contact tracing programmes. Testing in areas of higher rates of infection has also helped identifying cases effectively and addresses community transmission well. Our social care teams have been working closely with York Hospital to meet the increased need for acute care, as well as supporting the safe discharge of patients from hospital.

There is real hope that we can continue to support households and businesses recover from this crisis, but we must continue to follow the public health guidance and demonstrate the resolve that York has already shown.

Local Government Reorganisation:

York has a proud heritage of 2000 years of history, an Army Barracks founded in AD 71, over 800 years as a city with our own Lord Mayor and Sheriff and nearly 25 years of relative autonomy, governing our own affairs as a unitary Council.

While regular boundary changes maintain broadly comparable representation, residents can identify with their ward and be reasonably confident that their Councillor and members of the planning committee are familiar with their local issues. A 'coast to city' Council, strung out along the A64 and A19 might only meet once a year in York, have Councillors and officers who only ever speak to residents by phone or on zoom and have half the current number of councillors to represent the city (i.e. two/ three member wards becoming single member wards or being merged into wards two - three times their current size).

If the East / West proposal from the 6 District Councils was to proceed, we would face at least a year of turmoil in terms of reorganizing everything from bin collections to education, social services, planning etc. with staff and records all having to be transferred to new systems.

Therefore, it is really important that everyone in the city, business, residents and local groups respond to the government consultation and support the current arrangements in the proposal from North Yorkshire

County Council, which retains City of York Council on its existing footprint.

Hazel Court HWRC opening hours extended:

With lockdown restrictions still in place, many residents have taken the opportunity to carry out improvements to their home and catch up on outstanding household jobs. As a result, there has been increasing demand for access to the Household Waste Recycling Centre at Hazel Court. When this problem first occurred in school half term I asked for a review of traffic management in the area including signing to keep James St clear for general traffic.

To respond to this additional demand, the opening hours at Hazel Court HWRC were extended from the 8th March (and will shortly go onto the summer times). The Executive hope that extended opening hours will address the queuing issues. In addition to this, Yorwaste, who manage the sites, have made further adjustments to make bays clearer and have increased the number of garden waste and cardboard skips. In addition traders are permitted to use Harewood Whin to dispose of their waste. Commercial waste times are will remain the same Monday to Friday, between 8.30am to 4.30pm, not at weekends. Ultimately, we are encouraging people to only visit sites if necessary and to visit at quieter times of the day where possible until Covid restrictions are eased further. This helps to ensure social distancing guidelines can be followed and also reduces the traffic impact from queuing in the surrounding areas.

Snow Wardens:

An extra 40 volunteer snow wardens have signed up this year, following the spell of black ice in January, meaning a total 294 volunteers supporting safety of residents the winter. This is particularly welcome given the recent and poor wintry weather we have seen. The wardens help keep local pavements gritted and clear of snow /ice. This year, they are also helping people make their essential journeys and take their daily exercise more safely. During lockdown, snow wardens have been

supporting the NHS, alleviating pressure on Accident & Emergency services by preventing slips and falls on the ice.

Volunteer snow wardens are given a health and safety induction and public liability insurance, as well as all the support and kit they need including, of course, a snow shovel. We also deliver grit to their home and send weather forecasts when the temperatures are set to drop. So, I would encourage everyone to spread the word about the scheme in order to build on the numbers we already have.

Highway maintenance and Transport Issues

Potholes

As usual at this time of year ice and snow has exposed the weak points in road surfaces especially locations where utility reinstatement has taken place and those subject to a pounding from buses and HGV's. Reactive repairs are carried out as quickly as possible and a recent national survey has shown that we have been among the best performing councils in this respect. However, depending on the conditions at the time of the repair, these can be very short term before we need to return to make more substantial permanent repairs so I would encourage councillors to keep reporting issues in their wards, particularly where they may present hazards to those on two wheels on foot. The highway maintenance programme for the coming year will be published soon (based on condition survey and scoring) and I would encourage ward councillors to check this and identify any local issues that you might want addressing as the work is done, if necessary with support of funds from the ward highways budgets.

Station frontage project

In February planning permission was granted for a major enhancement of the area outside York Rail Station, with financial support from the Transforming Cities Fund through the West Yorkshire Combined Authority. This will see the redundant Queen St Bridge demolished after relocation of all the pipes and cables that are currently routed along this

structure, opening up a far more attractive arrival point with less traffic dominance and a new pedestrian route under the walls into the city centre. Provision for bus and taxi interchange and much safer cycling facilities are included in the overall design.

Car Parking and Footstreets Review

Officers are currently working on an overall review of council car parking provision and its quality and suitability. The review also gives the opportunity to consider improved pedestrian access from car parks to the city, disabled parking and the whole question of how we can maximise the benefits of the experience of the past year including wider more effective pedestrian priority areas within the city centre.

TIER Escooters and E-bikes

I am pleased to report that the roll-out of this one year trial is progressing well in spite of Covid-19, with fortnightly progress meetings involving myself and officers ensuring that each step in extending the network is closely monitored and adjusted in response to any difficulties experienced. The York experience for TIER has been exceptionally positive, with a steady rise in use, including hundreds of first time riders in 2021 and average hire length of nearly 30minutes. Additional hire bays have been created in consultation with ward councillors so that increasingly the escooters will be available within 5 – 10 minutes' walk of where people live or work. E-bikes will be available particularly in locations further out from the city centre from April and a new model of scooter will be introduced soon which features indicators and a different battery housing that makes re-charging easier. As available routes are extended any conflict points are identified and a 7mph speed restriction can be imposed; e.g. the cycle/ pedestrian route across Walmgate Stray, which gets very busy with university staff and students using it at peak times. Discussions with ward councillors are planned to look at making Escooters/ Ebikes available in villages outside the ring road, where they could help to reduce local car traffic. I am happy to facilitate discussion with ward councillors on this or any other issue they may have relating to the scheme.

TSAR scheme junction improvements

Ageing and outdated traffic signals across the city are being replaced under a programme started in 2015 with signals replaced in the past year or so at Bishopthorpe Rd/ Scarcroft Rd, Scarcroft Rd/ The Mount, Albermarle Rd/ The Mount, and Lord Mayor's Walk.

When this work is done it is an opportunity to introduce layout changes to make the junction work more efficiently, cater for increased pedestrian capacity and make the crossings safer and more attractive to use. The new traffic signals will be cheaper to run, more reliable and will also link direct to the Council's Traffic and Control Centre, so that the Network Monitoring Officers can manage the flow of traffic better in busy periods by adjusting traffic lights to best suit traffic conditions.

Current schemes:

Crichton Avenue / Wigginton Road junction signals are currently being replaced. Works began on the 8th February and are estimated to take 6 weeks, with better pedestrian crossing provision and safer access from the Foss Islands cycle path onto the road network.

Future schemes:

The Council is currently seeking views of residents and businesses on plans for the replacement of signals at the Gillygate, Bootham and St Leonard's junction. There are two possible designs being considered. Both would increase the width of space for pedestrians waiting to cross Gillygate. Option 'A' would make little other change to the existing layout, while option 'B' would provide more pedestrian space, improve the historic setting of the area and allow for an 'all green' pedestrian phase across all arms of the junction, with no need to wait half way across when crossing from the Art Gallery to Bootham Bar. However reducing the traffic dominance of St Leonard's Place and the changed signal phasing in favour of pedestrians could increase traffic delays and queues at peak times, with potential impact on air quality from idling

petrol and diesel vehicles. Consultation runs until Wednesday 31 March, with a decision in May and implementation in the Autumn.

The next major junction that will come forward for signal replacement will be the Foss Islands Rd/ Jewbury/ Stonebow/ Layerthorpe junction.

Active Travel Fund schemes

In November 2020 the Government announced that York had successfully been awarded £600k to support a package of walking and cycling measures which will be implemented following consultation and detailed design work.

One such scheme involves a safer North – South cycle route through the city centre from High Petergate to Navigation Rd/ Walmgate via streets that avoid the pedestrian areas of the city centre. The consultation held in December involved online and household leaflet responses from residents and businesses in the area. The scheme was approved in February for a trial partial traffic closure to reduce through traffic at the Hungate Bridge end of the route. For many years, local residents had concerns about the volume and speed of traffic using the road as a means of bypassing part of the inner ring road, rather than waiting at the traffic lights on Walmgate. In addition, concerns had also been raised by pedestrians and cyclists about conflict between vehicles entering or exiting the Rowntree Wharf Car Park and pedestrians and cyclists heading to or from Hungate Bridge. The scheme will be implemented shortly following final design work and implementation planning.

The other schemes are being designed and consultation on them progressed to deliver them by Mar 2022. At the time of writing we are close to progressing the Bootham cycle lane improvements with finalising of design on the Shipton Road segregated route from Rawcliffe Park and Ride site to Rawcliffe Lane and the safer walking and cycling route alongside the ring road between the A19 and Manor School /York Business Park. Acomb Road was resurfaced in 2020 and design work is underway to allow road markings to be reinstated that fit in with the design for segregated cycle lanes for as much of this route as possible.

One year on from a Sustrans trial 'People Streets' initiative at Carr Lane Junior we are working on a design that might be suited for application to other schools sites, learning from the London experience where 350 'school streets' have been shown to result in up to 23% reduction in Nitrogen Dioxide pollution, 18% reduction in parents driving to school and 81% of parents supporting the initiative.

Executive Member for Economy & Strategic Planning - Report to Full Council 22 March 2021

I would like to thank all officers within the teams that my portfolio covers for the efforts that they have put into responding to the Covid Pandemic, and the plans that they have developed for the city's recovery plan. The dedication to work across the council, and including partners, has helped York to respond to the challenges of the past year. It is heartening to see this at all levels, and it is vital that we take the learning from this experience to genuinely "build back better" and to have a more inclusive and greener economy and city in the long term.

The "York Way" has been to ensure that as much resource as we have is made available to businesses in the city to help to keep them going. Indeed, recognising the importance of micro businesses and the self-employed who missed out on earlier support schemes led to the creation of the ground-breaking Micro Business Support scheme which was one of the few in the country which sought to address this issue.

Building on the development of the inclusive growth programme (agreed 2019) the teams within the council have been working along with the Leeds City Region Inclusive Growth Working Group to ensure that there is targeted support which will ensure that all communities within the city benefit from the economic success of York as a whole.

Awareness of the need for a long-term economic strategy for the city has been retained throughout the last year. On 16th March 2020 - at one of the last meetings held in person - the Executive Member Decisions Session acknowledged the need to plan for the impact of Covid 19.

The graph (figure 4) from the Imperial College Report of 16th March 2020 published by Government has guided on a regular basis the response from the various teams within the council that I have met with. Whilst there were reduced rates over the summer, the anticipated increases in late autumn and winter followed the projections.

16 March 2020

Imperial College COVID-19 Response Team

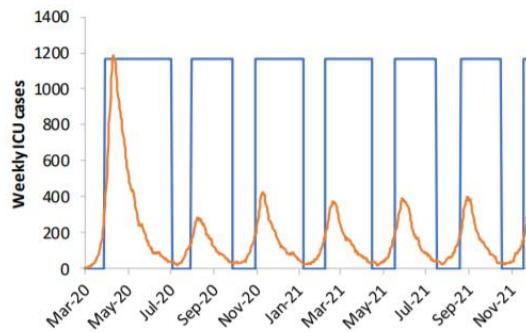


Figure 4: Illustration of adaptive triggering of suppression strategies in GB, for $R_0=2.2$, a policy of all four interventions considered, an “on” trigger of 100 ICU cases in a week and an “off” trigger of 50 ICU cases. The policy is in force approximate 2/3 of the time. Only social distancing and school/university closure are triggered; other policies remain in force throughout. Weekly ICU incidence is shown in orange, policy triggering in blue.

There has been the development of much stronger working relationships with the teams processing the grants to businesses, and the priority has been to get the funds transferred. This has involved a large amount of direct contact with businesses and sharing of work across teams, with engagement with staff in Make It York.

I am grateful to the officers who set up the Sectoral Roundtables which made sure that the council had direct connection to businesses in different parts of the economy, and of different sizes and experiences. These have fed through to the Quarterly Economic Report which has been reported to Executive Member Decision Sessions.

This has meant a much higher take-up of grants and lobbying on behalf of companies that missed out on earlier Government Grant systems;

- Business Rates over £51,000
- Supply chain companies where the individual company was not specifically required to close but a large proportion of their customers were closed
- Self employed people with fewer than three years of accounts.

It has been a rapid learning experience for establishing strong links with partner organisations and getting information directly from businesses via sectoral round tables. This has been invaluable in responding to the needs of specific businesses across the city.

Neighbourhood shopping, and access to services, became a much more important feature of retail and there was a greater awareness of what was in existence on many people's doorsteps.



This has been supported throughout and there will be a meeting on 25th March to develop this further, and support traders' associations.

Brexit and Münster

I have throughout this last year been very grateful for the contacts with our German Twin City Münster, through translation of patterns for facemasks to passing on experiences with the operation of outdoor markets for food and essential goods. It is good to know that there has been a strong willingness to maintain these links despite the impacts of Brexit. I would like to pay thanks to Oberbürgermeister Markus Lewe and his office for their time in sharing information and experiences.

Support for York businesses coping with Covid as well as Brexit has been promoted via the weekly bulletins to businesses. This will need to continue for the foreseeable future as the full impacts of changes from leaving the EU are identified.

York Local Plan

The Council has faced unprecedented logistical challenges over the last 12 months, associated with both the Covid-19 pandemic, and the loss of experienced members of staff from the Forward Planning team. Despite these difficulties, the Council has progressed the ongoing Local Plan independent examination and continued to correspond with the Planning Inspectors in relation to the submission of outstanding/ requested work.

The team have completed the Schedule of Further Work [EXCYC33] arising from Phase 1 hearing sessions in December 2019, including the submission of the following documents:

- **Affordable Housing Note** (February 2020) [EXCYC36]
This note confirms the approach to and likely delivery of affordable housing during the plan period specifically in relation to:
 - The number of affordable homes to be provided through proposed allocations and sites with consent applying policy H10;
 - Information on other sources of affordable homes including through the Council's Housing Delivery Programme;
 - Affordable housing delivery from 2012; and
 - Right to Buy.
- **Audit trail of sites submitted and assessed between 35-100 hectares** [EXCYC37]
The audit trail confirms that all sites submitted had been assessed objectively in the Local Plan process;
- **A joint position statement between City of York Council and Selby District Council** regarding the Housing Market Area (April 2020) [EXCYC38]
The Joint position statement agrees the extent of the housing market area as well as the authority's approach to delivering identified housing requirements;
- **Green Belt Clarification Note** (June 2020) [EXCYC39]
This clarifies the Council's rationale for pursuing a Green Belt boundary extending to approximately 6 miles from the city.
- **Habitats Regulation Assessment** (2020) [EXCYC45]
- **Schedule of Proposed Modifications** (Dec 2020) resulting from the Phase 1 hearing sessions.

Additional information requested by the Inspectors has also been actioned as follows:

- **Request for updated consideration of household projections and the housing requirement** (Inspectors letter of 9 July 2020) – Consultants, GL Hearn, were commissioned to produce a Housing Need Update (October 2020) to respond to this request. This concluded that York’s objectively assessed need (OAN) of 790 dpa remains valid. The Council subsequently confirmed that a housing requirement of 822 dpa (OAN 790 dpa + 32 shortfall) should continue to be used as this is considered to meet the appropriate need for the city.
- **Green Belt Clarifications and concerns** (Inspector’s letter of June 2020) & **Green Belt Topic Paper Addendum** - Officers have submitted (on 15 January 2021) a Green Belt Topic Paper Addendum to present a clarified and simplified methodology to inform the definition of York’s Green belt Boundaries in response to the comments/concerns raised by the Inspectors. An agreed timetable to submit the details annexes to the report has been agreed with the Inspectors in their letter of 03 March 2021; all annexes to be submitted by end of April 2021.

The most recent correspondence in relation to the Local Plan from the Inspectors (03 March 2021) continues to advise that all evidence base submitted since the close of phase 1 hearing sessions (all above) should be consulted on prior to the next phase of examination hearings. This is likely to take place in May following submission of the GB Annexes with the timetable of a hearing session to discuss to be confirmed. Officers are working to ensure the completion of the GB annexes, forthcoming consultation and subsequent phased hearing sessions can happen as expeditiously as possible.

Minerals and Waste Local Plan

The Minerals and Waste Joint Plan is currently under examination. Hearing sessions for the examination have concluded and officers have compiled a schedule of modifications. Officer’s (at CYC, NYCC and North York Moors) are currently finalising the environmental reports associated with the proposed modifications to the Plan which will all be consulted on asap (likely April 2021). Following consent by the Inspector, the final public consultation on the proposed modifications will

be held for a period of 6 weeks after which the Inspector will consider the outcomes. Adoption of the plan is likely to be Autumn/Winter 2021.

Neighbourhood Plans

Officers continue to inform the production of a number of Neighbourhood Plans as required by the Neighbourhood Planning regulations. Plans at key stages are:

- Huntington Neighbourhood Plan - going to 18 March Executive for a decision as to whether to accept proposed recommendations/ modifications and proceed to referendum.
- Heslington Neighbourhood Plan - Currently at examination with an independent examiner. Receipt of the examiner's report is likely to be asap. The report will subsequently be taken to Local Plan Working Group / Executive for a decision.
- Minster Precinct Neighbourhood Plan – concluded second pre-submission consultation. Officers have worked extensively on the preparation of this plan as it unique in the country. Likely submission to the council April 2021 after which there will be a citywide public consultation run by the Council.

Development Services

Throughout the last 12 months Development Services has continued to function and has continued to process planning applications, building control applications and local land charges information.

Development Management has determined over 3000 planning applications and has continued to deal with pre-applications and enquiry requests. Building Control has continued with all elements of its work including assessing dangerous structures at all times and local land charges search requests are being returned within 24- 48 hours which is amongst the quickest in the country.

In recognition of the lockdown situation, we have extended the consultation period from the statutory 21 days to 28 days to allow extra time for comments to be received on planning applications.

All officers have been available to assist the public throughout the last 12 months and will continue to do so.

At my Decision Session there have been reports on responses to the many Government consultations on proposed changes to the planning system which could have a profound impact on the way the service is delivered, democratic accountability, and the way in which ward councillors are able to represent their local communities. Scrutiny has been fully involved with information gathering for the responses.

York Skills and Employment Board

A new board, York Skills and Employment Board, has been established with partners, and chaired by Lee Probert, Principal of York College. This is developing a one year plan along with longer term plans to assist residents and businesses through the recovery from the Covid Crisis. Scrutiny has been involved with the early work for the Board and will be engaged throughout the development of the plans. The need to ensure that national announcements of funding is translated into action on the ground is always important, but never more than now. I would like to thank those officers who have promoted apprenticeships and the skills agenda for their work to maintain this work through the transition from physical meetings to virtual sessions, and on-line jobs fairs.

Public Protection

In terms of the response to the pandemic it is worth recording the work that has been done across the city and with businesses. The team has dealt with over 1500 complaints or requests for advice from members of the public, employees, businesses and other enforcing authorities.

They have provided advice to over 500 businesses directly and carried out over 200 visits, excluding any work undertaken by the Covid Support Marshalls (CSM). Most businesses have been compliant, but we have given over 20 warning letters, served 4 Prohibition Notices, and served 6 fixed penalty notices to date in relation to coronavirus breaches.

I have been out with the teams following concerns in the summer about large gatherings to see how the support and enforcement was being delivered, along with work with the city centre police teams.

In terms of Covid Support Marshall work, they have also engaged with over 800 businesses, over 1200 groups of people, given out PPE (hand sanitiser and face coverings) to 160 people and collected (hygienically)

nearly 1200 face coverings which have been dropped. They have also achieved a customer satisfaction level of 98.8% for our CSM interactions.

In addition to the above, Public Protection have also helped produce the “Let’s Be York” Coronavirus business support pack and provided written advice and legal information for the close proximity sector services and hospitably sector with over 600 letters being sent out. These letters have been recognised as good practice by Government, and some national professional bodies representing businesses.

In terms of engagement with other agencies, Public Protection has provided support to our colleagues in public health with twice weekly meetings taking place and one environmental health office being employed to assist with business support and contact tracing. Daily meetings with colleagues in Community Safety and North Yorkshire Police have also taken place and have resulted in four joint action days to deal with problematic premises, as well as regular joint visits.

In the run to up Christmas, officers worked with North Yorkshire Police issuing tickets to individuals in pubs in the city breaching covid restrictions. Over 160 tickets were issued, mainly people visiting York from tier 3 areas. This work has helped shape the case for lockdown restrictions lifting nationwide rather than a regional/tiered approach as before.

Economic Strategy Engagement

Whilst there has been strenuous effort to ensure that financial support is provided to businesses in the city as quickly as possible, and that steps have been taken to assist with operation under changed circumstances and “pivoting”, there has been a significant increase in the numbers in the city on Job Seekers Allowance, and Universal Credit - the number of people receiving UC in York increased from 13,137 in December to 13,238 in January.

In terms of processing of support for businesses there has been a total of £85 million in grants, and £70 million business rates support which has involved a rapid turn around from the receipt of Government Guidance throughout the last year.

There will continue to be consultation on the Economic Strategy, with details coming to my April Executive Member Decision Session which will build on;

- Real People's Panel work
- Economic Partnership
- Initial discussions through Business Leaders Group and our regular Business Intelligence meetings
- Our Big Conversation

Later in the year there will be further work to enable the report to come to Executive by the end of the year.

This will also build on the new structure developed following the recalibration of arrangements with Make it York following extensive consultation to develop the new contract.

Representation

I have attended meetings on behalf of the city at the following;

York and North Yorkshire

I have represented the city at the Infrastructure & Joint Assets Board which has assisted York with additional funds for the development of York Central, Hyper Hub electric charging points, and across the city with investment in facilities for training for electric vehicles at York College, and with a new digital training centre at Askham Bryan College.

Leeds City Region

- West Yorkshire and York Investment Committee
Which has supported the investments for delivery of the Station Frontage scheme and other funding for the city.

- Green Economy Panel
- Place Panel
- Inclusive Growth and Public Policy Panel

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Report of the Chair of Customer & Corporate Services Scrutiny Management Committee

22 March 2021

1. This report is submitted by the Chair of Customer & Corporate Services Scrutiny Management Committee (CSMC), in accordance with the constitutional requirements set out in Standing order 8.3 (m) to update Council on scrutiny work and to set out any recommendations such as may be made to Council in relation to that work.

Scrutiny Work

2. In this particular report, it is probably more important to give an update on the re-introduction of scrutiny work in line with the corporate resources available to support it. Whilst scrutiny activity at the moment does not 'mirror' the way it was operated prior to the Covid 19 pandemic, we are now running monthly public Customer & Corporate Services Scrutiny Management Committee (CCSSMC) meetings, with one public Committee meeting of each Scrutiny Committee every 3 months and a Forum of those Committees in every 3 months too. In addition, we have also been holding public commissioned scrutiny meetings of those Committees or joint ones, as well as a number of Calling In Committee meetings.
3. CCSSMC has been focusing a considerable amount of its time keeping up to speed with and reviewing the impact of Covid 19 on the city's public health, Council services in general, the York economy, as well as on major projects and the operation of schools. In addition, the Committee has been briefed regularly on the overall current and forecast financial position facing the Council in light of the pandemic.
4. Since January 2021, our Scrutiny Committees have given their attention to the following areas:

Childrens & Education Services has been looking at safeguarding and have received the SACRE annual report. It also led on a joint commissioned scrutiny (with Economy & Place Committee) assessing the current scenario relating to young people not in education, employment or training (NEET), apprenticeships and the new York Skills & Employment Board.

Climate Change has received a trial of carbon literacy training with a view to this being potentially rolled out for all Councillors in the future.

The Committee has looked at York's tree canopy expansion target and key performance indicators (KPIs) for the zero carbon roadmap for York.

Health & Adult Social Care has reviewed commissioning on the care market and capacity requirements and has focussed specifically on the non-Covid 19 impacts of the pandemic, such as the effect on cancer or other long term illness patients, as well as on progress with Covid 19 vaccinations.

Economy & Place has looked at and commented on the Inward Investment and Economic Recovery Strategies for York, at the request of the Executive Member. In addition, it met with York traders and businesses across all sectors to understand how Make It York could work more successfully with them to improve the York offer and promotion of the city.

Housing & Community Safety has reviewed options for improving licensing for additional Houses in Multiple Occupation (HMOs) in York and has plans to review affordable housing on new developments and receive an update on community safety.

Further to the above, each Committee has variously received and reviewed the current quarter financial & performance monitoring reports affecting their areas of operation.

Post-Decision Call-Ins

5. Following on from the Calling In Committee reviewing Executive decisions relating to the Asset Management Strategy 2017-22 held on 21 December, 2020, there has been one post-decision call-in since the beginning of this calendar year looking at the Executive decision to grant a £1m guarantee to Make It York, as a result of the impact of Covid 19 on the business. That meeting took place on 25 January 2021 and determined not to refer the Executive decision back for reconsideration.

Work Planning Process

6. A new work planning process has been put in place to help manage, facilitate and plan scrutiny work given a shortage of corporate and democratic resource to support scrutiny activities. Members will appreciate that staff in Directorates have had considerable additional work to manage the impact of Covid 19 and flooding on residents and services, this winter. Compounding this, Democratic Services are still currently carrying 3 vacancies, although, 2 of those vacancies will be filled shortly.

7. In January I met with the Chief Operating Officer and was subsequently invited to attend CMT on March 10 with a view to continuing the constructive dialogue that has been established between Senior Officers and Committee Members that is essential to good Scrutiny. We acknowledged that there have been frustrations on all sides regarding requests for - and delivery of - timely reports for meetings and noted the need for clarity of purpose between all stakeholders when determining suitable areas for consideration by future Committee meetings.
8. For clarity's sake, the process currently employed requires Scrutiny Committees and Chairs to consider their work plans and feed their ideas/contributions (via Democratic Services) into the monthly corporate scrutiny work planning session held with the Chair/Vice Chair of CCSSMC, who then consider, manage and programme the business into the master corporate work plan (and individual Committee work plans) in conjunction with relevant officers and Chairs.

Scrutiny Chairs

9. In addition, to the above scrutiny meetings and activities, all Scrutiny Chairs have been meeting together collectively, every 3 months, to reflect on where we are, look at issues arising within the work plan and look to the future in terms of scrutiny support. Our next meeting will take place on 17 March 2021.

Constitutional Review – Changes to Scrutiny

10. Members will be aware that there is an ongoing review of the Council's Constitution, which, of course, will culminate in consideration by Audit & Governance Committee and ultimately Council approval. I anticipate changes to Scrutiny Procedure Rules and the way we currently operate our call in process and am currently liaising with the Director of Governance on how scrutiny will be consulted initially on those changes. Arrangements, for instance, are being made for all Scrutiny Chairs to meet to consider the impact and operation of any proposed new procedures/rules for Scrutiny. A review and refresh is timely given the likelihood of continuing adaptations in our digital working environment and the need for absolute clarity of purpose and understanding.


Report Recommendation

11. Members are recommended to receive and note this report;

Reason: To comply with the Council's constitutional requirements for receiving an update from the Chair of CCSSMC

Councillor J Crawshaw

Chair, Customer & Corporate Services Scrutiny Management & Policy Committee

 <p>CITY OF YORK COUNCIL</p>	
Council	March 2021
Executive Leader, Finance and Performance	

Pay Policy 2021/22

Summary

1. The purpose of the report is to present the council's Pay Policy Statement for 2021/2022.
2. To note that the Statement reflects the Chief Officer structure in existence at 1st February 2021 and that an amended report will be presented during the year to reflect the changes agreed to the structure from April.

Background

3. Section 38 – 43 of the Localism Act 2011 introduced a requirement for the council to produce and publish an annual policy statement that covers a number of matters concerning the pay of the council's senior staff, principally Chief Officers and relationships with the pay of the rest of the workforce.
4. The Pay Policy Statement has been produced following the requirements of the Act and guidance issued by the Secretary of State for Communities.

Consultation

5. Approval of the Policy Statement is by full council, consultation with other management bodies is not required.
6. Changes to the existing policy were made during the year which replaced the role of Chief Executive with a new role of Chief Operating Officer. The role change was approved by Staffing Matters and Urgency Committee on 24th August 2020

and the appointment of a Chief Operating Officer approved by Full Council on 29th October 2020.

Options

7. Option one - To endorse the Pay Policy Statement including changes to the Chief Officer Pay Policy and Community Impact Assessment.
8. Option two - To reject / amend the Pay Policy Statement.

Analysis

9. The Localism Act 2011 sets out specific details of what should be included in the Policy Statement. Local Government Yorkshire and Humber have provided guidance and templates which comply with these requirements. The council has adopted these templates as have many others in the region.
10. The Pay Policy Statement is subject to continual review and refinement. It continues for the second year to include information on the number of other employees with remuneration over £50,000 per annum. Some further refinements have been made to Annex B with some columns removed for non-mandated pay elements. Payments under these headings are not part the councils pay policy.
11. It should also be noted that apprentices have been excluded from the statement as they are employed on training contracts, and paid outside of the council's grading structure. School staff are also excluded from this statement.
12. The Council is a Living Wage employer and its minimum level of pay is the rate set by the Living Wage Foundation for 'Outside London'. For 2021/22 this rate is £9.50 per hour, equivalent to an annual salary of £18,328. For the majority of staff in the Council their basic pay will be at the Living Wage rate but the Council's Living Wage supplement is in place to bridge any gap between basic pay and the Living Wage rate.

13. The Council is required to publish its pay multiple (the ratio between the highest paid base salary in the council and the median salary) as part of the Pay Policy Statement. The ratio is based on the salary of the highest paid permanent role; that of the Chief Operating Officer. The median average has been used for calculating the pay multiple. The ratio remains unchanged from that reported last year at 5.39:1.
14. Salary information is already published for certain senior staff under the requirements of The Accounts and Audit (England) Regulations (2011) and the Local Authorities Transparency Code. Information can also be found in the council's website at: <http://www.york.gov.uk/council/information/.opendata/salaries/>. The Pay Policy Statement and its Annexes will also be published in this section of the website.

Council Plan

15. The council's pay policy and production of this policy statement aligns with the core outcomes of 'an open and transparent council' and 'well paid jobs and an inclusive economy'.

Implications

(a) Financial

There are no financial implications for the report.

(b) Human Resources (HR)

There are no human resource implications for the report.

(c) Equalities (Contact – Equalities Officer)

There are no equalities implications for the report.

(d) Legal

The Pay Policy Statement meets the requirements of the Localism Act and also meets the requirements of guidance

issued by the Secretary of State for Communities and Local Government to which the authority is required to have regard under Section 40 of the Act.

(e) **Crime and Disorder**

There are no implications for crime and disorder.

(f) **Information Technology (IT)**

There are no implications for IT.

(g) **Property**

There are no implications for property.

(h) **Other**

Other implications are covered in the body of the report.

Risk Management

15. There are no significant risks associated with production of the Policy.

Recommendations

16. That in order to fulfil the requirements of Sections 38 - 43 of the Localism Act 2011:

- (i) Council approves the Pay Policy Statement for 2019/20 relating to the pay of the Council's senior staff.

Reason: In order to fulfil the requirements of Section 38 – 43 of the Localism Act 2011 for the council to produce and publish an annual policy statement that covers a number of matters concerning the pay of the council's senior staff, principally Chief Officers and relationships with the pay of the rest of the workforce.

Contact Details

Authors:	Executive Member Responsible for the report:		
Judith Bennett Pay, Reward and Policy Manager <i>Tel No. 01904 551716</i>	Executive Leader		
	Report Approved	√	Date
Ian Floyd Chief Operating Officer 01904 552909			
Specialist Implications Officer(s) Director of Governance			
Wards Affected: None			All
For further information please contact the author of the report			

Background Papers:

None

Annexes:

Pay Policy Statement and Annexes:

- Pay Policy Statement
- Annex A - Chief Officer Pay Policy
- Annex B - Chief Officer Remuneration Details
- Annex C - Number of other (non- senior) employees with remuneration over £50,000
- Annex D - Public Health Remuneration Details and Policies
- Annex E - Publication Requirements

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City of York Council – Pay Policy Statement for the period 1 April 2021 to 31 March 2022.

Introduction

Under Sections 38 – 43 of the Localism Act 2011 the council is required to produce a Policy Statement that covers a number of matters concerning the pay of the council's senior staff.

This Policy Statement meets the requirements of the Localism Act in this regard and also meets the requirements of guidance issued by the Secretary of State for Communities & Local Government to which the council is required to have regard under Section 40 of the Act.

This Policy Statement also relates to the data on pay and rewards for staff which the council publishes under the Local Authorities (Data Transparency) Code 2015 and the data which is published under The Accounts and Audit (England) Regulations (2011).

It should be noted that the requirements to publish data under the Secretary of State Guidance, the Code of Practice and the Regulations do differ and the respective requirements are summarised in Annex E to this Policy Statement.

This Policy Statement does not cover or include school staff and is not required to do so.

Publication of this Policy Statement

This Policy Statement was considered and approved by full Council at its meeting on 22nd March 2021. The council has taken the following action to ensure that this Policy Statement is easily accessible to the public:

- it is publicised on the council website in a readily accessible place
 - Senior Salary information, under Governance and Transparency.
- it can also easily be found under global web searches.

Definition of officers covered by the Policy Statement

This Policy Statement covers the following posts:

1. Statutory Chief Officers (as at the date of this report 22nd March 2021):

Statutory Officer Role	City Of York Council Post
Head of Paid Service & Returning Officer	Chief Operating Officer
Monitoring Officer	Director of Governance
Director of Children's Services Director of Adult Social Services	Corporate Director People (Job title change from 1 st April 2021, current title Corporate Director Children, Education and Communities).
Chief Finance Officer (S151)	Chief Finance Officer
Director of Public Health	Director of Public Health

2. Non-statutory Chief Officers currently (at the date of this report) are the posts of:

- Corporate Director Economy and Place
- Corporate Director Health, Housing and Adult Social Care
- Assistant Director Adults and Social Care
- Assistant Director Joint Commissioning
- Assistant Director Housing and Community Safety
- Assistant Director (Consultant) in Public Health
- Assistant Director Children's Specialist Services
- Assistant Director Education and Skills
- Assistant Director Communities and Equalities
- Assistant Director Customer Services and Digital
- Assistant Director Transport, Highways and Environment
- Assistant Director Planning and Public Protection
- Assistant Director Regeneration and Asset Management

These are the posts at the point of reporting (March 2021), but in December 2020 Staffing Matters and Urgency agreed a change to the Chief Officer structure and below are the new non statutory posts that will be implemented by April 2021, replacing those above.

- Corporate Director Place
- Director Environment, Transport & Planning
- Director Economy, Regeneration and Housing
- Director Safeguarding
- Director Commissioning & Prevention
- Director Customer & Communities
- Assistant Director Adults and Social Care
- Assistant Director (Consultant) in Public Health
- Assistant Director Children’s Specialist Services
- Assistant Director Education and Skills
- Assistant Director Customer & Communities
- Assistant Director Policy & Strategy

Due to these forthcoming changes an updated Policy will be produced and published during the year.

Policy on remunerating Chief Officers

The policy for remunerating Chief Officers can be seen in Annex A .

In October 2020 a change was made to the senior structure which replaced the Chief Executive post with the new role of Chief Operating Officer.

The salary scale for this role was agreed as follows:

1	£141,765
2	£145,855
3	£147,899
4	£149,944

Progression through the salary scale is dependent upon performance and approval by the Leader of the Council. Any annual increase to the Chief Operating Officer salary scale is in accordance with awards negotiated nationally by the respective National Joint Council.

Further details on the council’s remuneration of Chief Officers and the Chief Operating Officer are set out in the schedule that is attached to this policy statement at Annex B.

Policy on remunerating the lowest paid in the workforce

The council applies terms and conditions of employment that have been negotiated and agreed through appropriate collective bargaining mechanisms (national or local) or as a consequence of council decisions, these are then incorporated into contracts of employment.

The council is a Living Wage accredited employer which means its lowest pay point complies with the outside London Living Wage rate. From 1st April 2021 this rate of pay will be £9.50 per hour (£18,328 per annum). The Living Wage rate is either within basic salary or a consolidation of basic salary and a Living Wage supplement if required.

Increases to the council's salary scales are in line with annual salary awards negotiated nationally by the respective National Joint Councils.

Apprenticeship Pay

The council's pay rates for apprentices are:

- Year 1 (the first 12 months of their training) – the equivalent of the National Minimum Wage for 18 to 20 year olds.
- Year 2 and beyond (from 12 months in training) – the equivalent of the National Minimum Wage for 21 year olds.
- Apprentices aged 23 and above in their second year (or subsequent) of their apprenticeship are paid the National Living Wage.

Rates increase annually in April following any changes made to the National Minimum Wage rates.

Policy on the relationship between Chief Officer remuneration and that of other staff

The highest salary in this council is £145,855 which is paid to the Chief Operating Officer. The median salary in this council is £27,067. The ratio between the two salaries, the 'pay multiple' is 5.39:1. This council does not have a policy on maintaining or reaching a specific 'pay multiple', however the council is conscious of the need to ensure that the salary of the highest paid employee is not excessive and is consistent with the needs of the council as expressed in this Policy Statement.

The council's approach to the payment of other staff is based on locally or nationally negotiated terms and conditions of employment and to ensure that it meets any contractual requirements for staff including the application of these agreements, or council decisions regarding pay.

In addition to the separate arrangements for the Chief Operating Officer and Chief Officers, the council has staff employed under terms and conditions set for the following groups:

- Local Government Services Employees
- Soulbury Employees
- Educational Psychologists
- Workshop for the Blind

The council also employs staff who have separate terms and conditions subject to the Transfer of Undertaking and Protection of Employment (TUPE) Regulations.

Employees with remuneration over £50,000.

The council has 69 other employees with remuneration over £50,000. These employees are covered by the national pay arrangements for Educational Psychologists, Soulbury Officer and Local Government Service Employees. Details of the numbers within salary bands can be seen in Annex C.

Amendments to the policy

Amendments are to be made during the year and will be presented to full Council.

Public Health

Responsibilities for Public Health functions transferred to the council, together with staff on 1st April 2013. The staff transferred under TUPE principles and their Terms and Conditions of Employment are set out in the NHS Terms and Conditions – Consultants (England 2003)'.

The Public Health posts in this council are:

NHS Clinical Advisor

Details of Public Health remuneration details and policies can be found in Annex D.

Policy for future years

This Policy Statement will be reviewed each year and presented to full Council for consideration.

Annexes:

- Annex A - Chief Officer Pay Policy
- Annex B - Chief Officer Remuneration Details
- Annex C - Number of Employees with remuneration over £50,000
- Annex D - Public Health Remuneration Details and Policies
- Annex E - Publication Requirements

Chief Officer Pay Policy

1.0 Scope

- 1.1 This policy applies to employees covered by the Joint Negotiating Committee for Local Authority Chief Officers. In City of York Council this is Assistant Directors, Directors and Corporate Directors. Separate arrangements exist for the Chief Operating Officer.

2.0 Role of the Unions in Chief Officer Terms and Conditions/Pay and Grading

- 2.1 At national level Unison and GMB are recognised for negotiation purposes on Chief Officer terms and conditions. Terms and conditions are set out in the Joint Negotiating Committee for Local Authority Chief Officers Conditions of Service Handbook.
- 2.2 Collective bargaining arrangements for the Chief Officer group at City of York Council are set out in the Trade Union Engagement Framework, (Recognition at City of York Council). The Framework can be viewed here: <http://colin.york.gov.uk/besupported/hr/trade-union-engagement/>

3.0 Policy on remunerating Chief Officers (from Pay Policy)

- 3.1 It is the policy of this council to establish a remuneration package for each Chief Officer post based on evaluation of the role to determine its size and consequently its position in the Chief Officer grading structure. The salaries attached to the structure originate from the historic national framework for Chief Officers.
- 3.2 Increases to the salary scales are based on nationally negotiated settlements by the Joint Negotiating Committee for Chief Officers of Local Government, and progression through a salary scale is incremental and based on performance.

4.0 Salary on Appointment of Chief Officers

- 4.1 The appointments sub-committee; subject to the Chief Officer Pay Policy and job evaluated range for the post determines the salary level and package offered to the successful candidate.
- 4.2 Chief Officer pay packages over £100k in value are subject to approval by the Council's Staffing Matters & Urgency Committee.

5.0 Termination payments of Chief Officers including redundancy and pension discretion

- 5.1 The council applies its normal redundancy payments arrangements to senior officers and does not have separate provisions for senior officers. The council also applies the appropriate Pensions regulations when they apply. The council has agreed policies in place on how it will apply any discretionary powers it has under Pensions regulations. Any costs that are incurred by the council regarding senior officers are published in the authority accounts as required under the Accounts and Audit (England) Regulations 2015.
- 5.2 Approval of any pension discretions is made by the Staffing Matters and Urgency Committee.
- 5.3 Chief Officer Severance packages over £100k in value are subject to approval by the Council's staffing Matters & Urgency Committee.

6.0 Job Evaluation

- 6.1 Chief Officer's roles are evaluated using Hay Job Evaluation methodology. Trained Hay analysts are employed within HR and there will always be at least 3 analysts trained at any one time.
- 6.2 Where a Chief Officer post is being amended or new posts created two Hay analysts will analyse the job description and provide a Hay score. The analysts will inform the trade unions of the outcome to ensure consistency and transparency. The Hay score will be used to establish the grade for the role within the pay structure.
- 6.3 Where an initial job evaluation exercise is carried out on more than five Chief Officer roles then the unions will observe the evaluations.
- 6.4 If it is not possible for the analysts to determine a score then this will be referred to the Head of HR (who will be Hay trained) to make the final decision, observed by trade unions.

7.0 Pay Structure

- 7.1 There are 3 levels of Chief Officer Grades within CYC. These are shown below with the corresponding Hay scores:

Corporate Director	1401 - 2000
Director	1001- 1400
Assistant Director	800 - 1000

7.2 Directors and above are part of the Corporate Management team responsible for delivering the Council's Objectives.

7.3 Below shows the structure, incremental points for each of the Chief Officer pay grades:

Chief Officer Pay rates as at 1st April 2020

Corporate Directors	4	£112,067
	3	£108,473
	2	£105,015
	1	£101,661

Directors	4	£99,821
	3	£96,445
	2	£93,184
	1	£90,033

Assistant Directors	4	£81,644
	3	£78,698
	2	£76,097
	1	£73,488

8.0 Pay Awards

8.1 Any nationally negotiated annual pay settlement by the Joint Negotiating Committee for Chief Officers of Local Government will be applied to the salary scales. The National pay settlements are effective from 1st April of that year.

9.0 Incremental Progression

9.1 Incremental progression is not automatic and is based upon annual performance and achievement of objectives.

9.2 Incremental progression is agreed by the line manager i.e. the Chief Operating Officer, Corporate Director or Director.

9.3 Only one increment level can be made at a time

9.4 Progression through the levels will be either 1st April or 1st October each year, whichever comes first following the completion of 12 months' continuous service. This applies to both new starters and existing employees promoted to a higher Chief Officer grade.

10.0 Pension

10.1 Chief Officers have access to the LGPS.

11.0 Market Supplement

- 11.1 A [Market Supplement](#) Policy is in place for Chief Officers which allows, where there is objective justification and evidence for, a supplement to be paid to reflect a market premium for a specific role.

12.0 Stand By

- 12.1 A contractual standby requirement is in place for Chief Officers to participate in a Stand By rota to provide emergency cover out of hours. Payment for hours on Standby is at the agreed rate in force under the Council's standard Stand By Policy for Local Government Service Employees. The stand by rate can be viewed here:

<http://colin.york.gov.uk/besupported/hr/pay-pensions-reward/allowances/>

13.0 Call out

- 13.1 Time worked when called out from Stand By can either be claimed at normal hourly rate or taken as time off in lieu. Work is deemed to have commenced from the time of the call.

14.0 Expenses

- 14.1 Travel and other expenses are reimbursed through normal council [procedures](#).

15.0 Other allowances

- 15.1 There is no provision in the Chief Officer pay policy for:

- Bonus
- Earn Back
- Ex gratia payments
- Honoraria
- Or any other payments not specifically referenced.

16.0 Pay Protection

- 16.1 The council's standard Pay Protection Policy applies to Chief Officers. The policy can be viewed here: <http://colin.york.gov.uk/besupported/hr/supporting-transformation-managing-change/redeployment/>

Remuneration information for senior employees (Chief Operating Officer and Chief Officers) is provided in Chief Officers Remuneration 2021 document.

The information below relates to other employees outside this group.

Other (non-senior) Employees with Remuneration over £50,000

Salary Band	No of employees
50,000 - 54,999	22
55,000 - 59,999	38
60,000 - 64,999	5
65,000 - 69,999	4

Employees as at 1st February 2021

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Post	Base Salary	Clinical Excellence Award Supplement	Supplement based on band of post and population of the post	Additional Programmed Activity	Expenses	Performance Related Pay (PRP)	Severance Arrangements
Clinical Advisor 0.3 Full time equivalent	£84,667.00 Pro rata £25,400.10	There are no payments made related to supplements	Not Applicable	Not Applicable	Travel and other expenses are reimbursed through normal authority procedures	Annual Progression through pay threshold on anniversary of appointment subject to meeting pay threshold criteria.	The NHS terms and conditions for consultants regarding redundancy and early retirement apply to the post holder.

Aspect of Public Health Remuneration	NHS Terms and Conditions – for Consultants
Clinical Excellence Award	Clinical Excellence Awards recognise and regard NHS consultants and academic GPs who perform 'over and above' the standard expected of their role. Awards are given for quality and excellence, acknowledging exceptional personal contributions.
Additional Programmed Activity	Additional payment for undertaking remunerated clinical work that falls under the definition of Private Professional Services that does not fall within their Job Plan.
Post and Population Supplement	Only payable to Director of Public Health – depending upon the band within which their posts fall and the weight of the post as assessed by their employing organisation.

Pay thresholds – Performance Related Pay PRP	The employee will progress to the next pay threshold provided they have met the pay threshold criteria, based upon length of service and performance.
Expenses	Expenses are paid in line with NHS nationally agreed rates.
Severance Arrangements	Redundancy, early retirement and retirement are managed in accordance with NHS terms and conditions of employment for consultants.

Note: the information provided is taken from data as at 1st February 2021

Publication Requirements - Pay Policy Statement – Annex E

In addition to the requirement Under Sections 38 – 43 of the Localism Act 2011 relating to the Pay Policy Statement the council has further obligations to publish information.

The Local Government Transparency Code 2015 (current code) indicates that local authorities should publish the following data concerning staff:

- The number of employees whose remuneration in that year was at least £50,000 in bands of £5,000
- Details of remuneration and job title of certain senior employees whose salary is at least £50,000. Employees whose salaries are £150,000 or more must also be identified by name. At the council these roles are Chief Officers and the Chief Operating Officer.
- A list of responsibilities and details of bonuses and ‘benefits in kind’, for all senior employees whose salary exceeds £50,000. At the council these roles are Chief Officers and the Chief Operating Officer.
- The ‘pay multiple’ – the ratio between the highest paid salary and the median average salary of the whole authority workforce
- Publish an organisation chart covering staff in the top three levels of the organisation. The following information must be included for each member of staff included in the chart: grade, job title, local authority department and team whether permanent or temporary staff, contact details, salary in £5,000 bands, salary ceiling (the maximum salary for the grade).

The Accounts and Audit (England) Regulations 2015 require that the following data is included in the authority’s accounts:

- Numbers of employees with a salary above £50k per annum (pro-rata for part-time staff) in multiples of £5k
- Job title, remuneration and employer pension contributions for senior officers. Senior officers are defined as Head of Paid Service, Statutory Chief Officers and Non-Statutory Chief Officers by reference to Section 2 of the 1989 Local Government & Housing Act.
- Names of employees paid over £150k per annum

For the above remuneration is to include:

- Salary, fees or allowances for the current and previous year
- Bonuses paid or receivable for the current and previous year
- Expenses paid in the previous year
- Compensation for loss of employment paid to or receivable, or payments made in connection with loss of employment
- Total estimated value of non-cash benefits that are emoluments of the person

For the above pension contributions to include:

- The amount driven by the authority’s set employer contribution rate
- Employer costs incurred relating to any increased membership or award of additional pension

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Council**22 March 2021**

Report of the Monitoring Officer

(Approved by Joint Standards Committee on 20 January 2021)

Draft Annual Report for 2019/2020**Foreword from the Chair of the Joint Standards Committee**

I would like to take the opportunity to thank the Members on the Committee and the Independent Persons for their continued hard work and support in the work of the Committee during the year. The work of the Standards Committee remains central to the ethical and governance responsibilities of the Council which are an essential element in local government continuing to retain the trust of the public which it serves.

Membership of the Committee

The Committee would like to thank all of its Members for supporting and attending the meetings during this year. The Committee appointed Councillor Claire Douglas as the Chair and Parish Councillor Siân Wiseman as the Vice Chair.

City of York Council:

- Councillor Claire Douglas
- Councillor Rosie Baker
- Councillor David Carr
- Councillor Tony Fisher
- Councillor Martin Rowley

Parish Councils

- Councillor Christopher Chambers
- Councillor Stuart Rawlings
- Councillor Siân Wiseman

Independent Persons

- Angharad Davies
- David Laverick

The Committee also welcomed Janie Berry, Director of Governance & Monitoring Officer following her appointment on 19th December 2019, and took the opportunity to thank Suzan Harrington, Interim Monitoring Officer for the support and advice she had offered the Committee prior to her departure in March 2020.

Complaints

During the municipal year 2019-2020, the Council received 22 complaints.

Of these, 14 complaints related to 20 City of York Councillors and 8 complaints related to 11 Parish Councillors.

1 complaint was upheld;

2 complaints were not upheld; and

16 complaints did not meet the published criteria for investigation, 10 of these complaints were determined by a sub-committee formed by the Joint Standards Committee.

3 complaints are yet to be concluded, this is due to the fact that another party investigation is still taking place.

All of the complaints received have been reported to meetings of the Joint Standards Committee throughout the year.

Other work

Annual Review of Procedures for dealing with Council Code of Conduct Complaints

In 2019 the Committee reviewed proposals suggested by the previous Joint Standards Committee in relation to the procedures for dealing with code of conduct complaints in York. This review finalised the work previously done ahead as part of a regular review for the Committee.

Committee for Standards in Public Life

The Committee also considered the findings of the report of the Committee for Standards in Public Life ("CSPL") which was published in January 2019. The terms of reference for CSPL included examination of structures, processes and practices across England around Codes of Conduct, investigation of breaches to ensure they are dealt with fairly and with due process, sanctions and enforcement of Codes, conflicts of interest and declaring interests and whistleblowing.

The CSPL made 26 recommendations and identified 15 areas of best practice to improve ethical standards in local government. The Joint

Standards Committee considered these recommendations and suggested best practice alongside practices adopted in York.

Review of Council's Constitution

The Joint Standards Committee reviewed parts of the Constitution as part of the wider Council review which were of relevance to the work of the Committee during this municipal year. The Committee also provided a response to the consultation.

The Joint Standards Committee reviewed parts of the Constitution as part of the wider Council review which were of relevance to the work of the Committee during this municipal year. The Committee also provided a response to the consultation exercise which took place at the end of 2019.

Whistleblowing

Veritau conducted a review of the Council's Whistleblowing policy in 2018-2019. On 6 February 2019 the Head of Internal Audit at City of York Council asked the Audit and Governance Committee to consider a new draft policy. The document was being shared with the Committee for comment before being taken forward for approval. It was suggested that the views of the Joint Standards Committee should be sought, because a whistleblowing report may involve a Councillor.

The Joint Standards Committee convened a Task Group in order to discuss the draft policy and the Committee's views were fed back to Veritau. The policy was again considered by the Audit and Governance Committee on 4 December 2019. The views of the Joint Standards Committee were taken into account and minor amendments were made to the draft policy.

The national lockdown in response to COVID-19 on 23rd March 2020, meant that the Joint Standards Committee was unable to complete its intended work programme for this particular year but it is hoped that this can be resumed and concluded during 2020/21.

Author & Chief Officer responsible for the report:

Janie Berry

Director of Governance &
Monitoring Officer

01904 555385



Full Council**22 March 2021**

Report of the Monitoring Officer

Joint Standards Committee – Changes to Parish Council Membership**Summary**

This reports provides the details of the ballot held by the Yorkshire Association of Local Councils to fill the vacant Parish Council position on the Joint Standards Committee and also seek approval of the revised terms of reference so as to enable the Joint Standards Committee to accept the nomination. The amended terms of reference will be incorporated into the Council's Constitution.

Background

The Joint Standards Committee is established under s102 Local Government Act 1972 to operate jointly with City of York Council and nominated Parish Councils.

Until recently the nominated Parish Councils were Earswick Parish Council, Rawcliffe Parish Council and Strensall and Towthorpe Parish Council.

In late 2019, the resignation by the Parish Councillor from Earswick Parish Council triggered a ballot via the Yorkshire Association of Parish Council to fill the vacancy.

A copy of the existing Terms of Reference for the Joint Standards Committee is attached at Appendix One which reflects the current composition of the Joint Standards Committee.

Current Position

The Yorkshire Association of Local Councils has now advised that following a successful ballot, the nominee for the Joint Standards Committee is Parish Councillor Waudby from Rawcliffe Parish Council.

In order for Full Council to accept this nomination, the terms of reference of the Joint Standards Committee require amendment to reflect that there will be two Parish Councils in place of three represented on the Committee.

A proposed amended Terms of Reference is attached at Appendix Two of this report and if approved, this revised terms of reference will be incorporated into the Council's Constitution.

Implications

Financial

Not applicable to this report.

Human Resources (HR)

Not applicable to this report.

Equalities

Not applicable to this report.

Legal

The Joint Standards Committee is established under s102 Local Government Act 1972 as a joint committee of two or more councils, one of which is City of York Council.

Crime and Disorder, Information Technology and Property

Not applicable to this report.

Recommendations

Full Council is asked to:

1. Approve the amended terms of reference for the Joint Standards Committee as detailed at Appendix Two of this report to reflect that

Rawcliffe Parish Council and Strensall and Towthorpe Parish Council are members of the Committee.

2. Approve the appointment of Parish Councillor Waudby from Rawcliffe Parish Council to the Joint Standards Committee.

**Author & Chief Officer
responsible for the report:**

Janie Berry

Director of Governance &
Monitoring Officer

01904 555385

**Report
Approved**

Date 2021

Specialist Implications Officer(s):

Wards Affected: *List wards or tick box to indicate all*

All

For further information please contact the author of the report

Appendices

- Appendix 1 – Existing Joint Standards Committee Terms of Reference
- Appendix 2 – Proposed Joint Standards Committee Terms of Reference

Background Papers

City of York Council Constitution

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Joint Standards Committee Terms of Reference

1 The Standards Committee shall be a joint committee established pursuant to section 102 of the Local Government Act 1972 consisting of the City of York Council, Earswick Parish Council Rawcliffe Parish Council and Strensall and Towthorpe Parish Council (“the Councils”).

2 Functions

2.1 The Joint Standards Committee may exercise the following functions of the Councils:

2.2 The promotion and maintenance of high standards of conduct by members and co-opted members of the Councils and other Parish Councils for which the City Council is the principal authority.

2.3 Establishing arrangements for investigating and making decisions in respect of allegations that the code of conduct of either the City Council or a parish council for which the City Council is the principal authority has been breached.

2.4 Where the power to do has been delegated to it by a Council, granting dispensations relieving members from the duty to register or declare interests.

3 Membership of the Joint Standards Committee

3.1 The Joint Standards Committee shall consist of:

- a) Four voting members of the City Council;
- b) One voting member of each of the three Parish Councils
- c) Up to three non-voting community members co-opted by the Committee

3.2 A person who is disqualified from being a member of a relevant authority shall be disqualified from membership of the Joint Standards Committee.

4 Term of office and casual vacancies

- 4.1 A member of the Joint Standards Committee will hold office until one of the following occurs:
- a) He or she resigns by giving written notice to the proper officer of the Council that appointed him or her;
 - b) He or she is removed or replaced by the Council that appointed him or her;
 - c) He or she is disqualified for membership of the Joint Standards Committee;
 - d) He or she ceases to be eligible for appointment to the Joint Standards Committee in the capacity in which he or she was appointed;
 - e) The Constituent Authority which appointed him or her ceases to participate in the Joint Standards Committee.
- 4.2 A casual vacancy shall be filled as soon as practicable by the relevant Council. A casual vacancy in the case of a Parish Councillor shall be reported to the York Association of Local Councils for information.

5 Sub Committees

- 5.1 The Joint Standards Committee may appoint sub committees for purposes in the exercise of its functions.
- 5.2 Each person appointed as a member of a sub committee must be a voting member of the Joint Standards Committee.
- 5.3 The Joint Standards Committee will determine the membership and terms of reference of the sub committee and the quorum for its meetings.
- 5.4 If the Joint Standards Committee appoints more than one sub committee to exercise one or more of its functions then it shall ensure that the Proper Officer allocates particular matters to a sub committee first on the basis of the availability of members required to constitute the sub committee, and thereafter by rotation, and summonses meetings accordingly.

6 Meetings and Proceedings

- 6.1 The meetings and proceedings of the Joint Standards Committee shall be conducted in accordance with the standing orders or rules of procedure of the City of York Council.
- 6.2 The Joint Standards Committee may determine procedure rules for its sub committees.

7 Withdrawal from the Joint Standards Committee

- 7.1 A constituent authority may cease to participate in the Joint Standards Committee by resolution to that effect communicated in writing to the Monitoring Officer.

8 Expenses of the Joint Committee

- 8.1 The expenses of the Joint Committee shall be met by the City Council.

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Proposed Joint Standards Committee Terms of Reference

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**Appointments and Changes to Membership of Committees,
Working Groups and Outside Bodies 2020-21**

Joint Standards Committee

To appoint Mark Waudby, of Rawcliffe Parish Council, as a parish council member of the Committee.

Health and Wellbeing Board

To appoint Peter Roderick, Consultant in Public Health as a second substitute for Sharon Stoltz (this is a joint appointment with NHS Vale of York Clinical Commissioning Group).

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